

Cochise County Economic and Tourism Council (CCTEC)
 FY 2022 Program Administration and Project Balance
 Summary of Current Funds Available
 As of June 30, 2022
 Project No. PA005

Project Description	Project No.	Beg Year Admin/Proj Balance	FY 2022 FUNDS COMMITTED				Total FY22 Admin/Proj Balance	Revenues/ Expenditures Year to Date	Current Admin/Proj Balance
			Received	Transfer	BILLED (A/R)	PENDING BILLING			
2022 BUDGET:	PA005								
REVENUES:									
Beginning Balance-07/01/2021		\$ 40,311.32	\$ -	\$ -	\$ -	\$ -	\$ 40,311.32	\$ 40,311.32	
Cochise County		\$ 34,000.00	\$ 34,000.00	\$ -	\$ -	\$ -	\$ 34,000.00	\$ 34,000.00	
City of Bisbee		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	
City of Benson		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	
City of Douglas		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	
City of Sierra Vista		\$ 20,000.00	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	
City of Tombstone		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
City of Wilcox		\$ 15,000.00	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	
Southwest Wings		\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	
Wings Over Wilcox		\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 500.00	
FY2022 - Total Contribution		\$ 115,000.00	\$ 115,000.00	\$ -	\$ -	\$ -	\$ 115,000.00	\$ 115,000.00	
TOTAL REVENUES		\$ 155,311.32	\$ 115,000.00	\$ -	\$ -	\$ -	\$ 155,311.32	\$ 155,311.32	
EXPENDITURES:	PA005								
Professional Services		\$ 43,162.00	\$ -	\$ -	\$ -	\$ -	\$ 43,162.00	\$ 40,946.12	
Sierra Vista-Administration - Inkind		\$ 8,000.00		\$ -			\$ 8,000.00	\$ 6,270.38	
Sierra Vista-Marketing Coordinator		\$ 22,662.00		\$ -			\$ 22,662.00	\$ 25,375.74	
Tourism Study		\$ 12,500.00	\$ (12,500.00)			\$ -	\$ -	\$ (2,713.74)	
Distribution Services		\$ -					\$ -	\$ -	
Other Professional Services		\$ -	\$ 12,500.00	\$ -			\$ 12,500.00	\$ 9,300.00	
Advertising		\$ 83,000.00	\$ -	\$ -	\$ -	\$ -	\$ 83,000.00	\$ 80,307.20	
Online		\$ 42,000.00	\$ (2,000.00)	\$ -			\$ 40,000.00	\$ 38,410.82	
Printing		\$ 21,000.00	\$ (2,000.00)	\$ -			\$ 19,000.00	\$ 17,896.38	
Broadcast		\$ -		\$ -			\$ -	\$ -	
Other		\$ 20,000.00	\$ 4,000.00				\$ 24,000.00	\$ 24,000.00	
Printing and Binding		\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 128.33	
Postage		\$ 2,500.00		\$ -			\$ 2,500.00	\$ 898.63	
Travel and Training		\$ 9,500.00	\$ -	\$ -	\$ -	\$ -	\$ 9,500.00	\$ 6,095.05	
Office Supplies		\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ 150.00	\$ 121.29	
Specialized Supplies (Tradeshaw Materials)		\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 106.79	
Cell Phone Charges		\$ 780.00	\$ -	\$ -	\$ -	\$ -	\$ 780.00	\$ 484.12	
Association Memberships		\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ 800.00	\$ 800.00	
TOTAL FY 2022 BUDGET		\$ 146,592.00					\$ 147,392.00	\$ -	
Un-budgeted revenues		\$ 8,719.32	\$ (800.00)	\$ -	\$ -	\$ -	\$ 7,919.32	\$ -	
TOTAL EXPENDITURES		\$ 155,311.32	\$ -	\$ -	\$ -	\$ -	\$ 155,311.32	\$ 129,887.53	
Total Program Admin/Project Balance		\$ -	\$ 115,000.00	\$ -	\$ -	\$ -	\$ -	\$ 25,423.79	

Cochise County Tourism and Economic Council (CCTEC)
 Schedule of Expenditures
 May 01, 2022 to June 30, 2022

DESCRIPTION	VENDOR #	INVOICE #	CHECK #	AMOUNT
PART I. CITY ADMINISTRATION COSTS				
PIO - Marketing Coordinator	City of Sierra Vista	05/01/22-06/30/22		\$ 4,513.12
PIO Employees - Inkind	City of Sierra Vista	05/01/22-06/30/22		\$ 588.85
Finance Employee - Inkind	City of Sierra Vista	Sep.2021-May2022		\$ 1,602.86
Subtotal Part I				\$ 6,704.83
PART II. PROFESSIONAL SERVICES				
Subtotal Part II				\$ -
PART III. ADVERTISING				
ONLINE				
CCTEC Website ongoing maintenance	PAT DAVIS DESIGN GRO	6832	251422	\$ 1,000.00
CCTEC Cross Device Display April 2022	VIANTECH US LLC	INV115485	250902	\$ 750.00
CCTEC Digital newsletter Texas Monthly	TEXAS MONTHLY	63026	250759	\$ 500.00
TOTAL ONLINE ADVERTISING				\$ 2,250.00
PRINTING ADVERTISING				
TOTAL PRINTING-ADVERTISING				\$ -
OTHER ADVERTISING				
CCTEC Option 2 - Tier 1: Small	MILES PARTNERSHIP		251310	\$ 4,000.00
TOTAL OTHER-ADVERTISING				\$ 4,000.00
Subtotal Part III				\$ 6,250.00
PART IV: PRINTING & BINDING				
Subtotal Part IV				\$ -
PART V: OFFICE/SPECIALIZED SUPPLIES				
Subtotal Part V				\$ -
PART VI: TRAVEL AND TRAINING				
CCTEC reimbursement check for travel writer's gas	PHOENIX WITH KIDS		250848	\$ 100.00
Subtotal Part VI				\$ 100.00
PART VII; ASSOCIATION MEMBERSHIPS				
Subtotal Part VII				\$ -
PART VIII; POSTAGE				
May 2022 Postage	US Postmaster	p-card pmt.		\$ 411.65
Subtotal Part VIII				\$ 411.65
PART XI: CELL PHONE CHARGES				
Monthly Charges on Acct. 54220-04/18/22-05/17/22	Verizon	9895289828	p-card pmt	37.21
Monthly Charges on Acct. 54220-03/18/22-04/17/22	Verizon	9893054712	p-card pmt	36.80
Subtotal Part XI				\$ 74.01
TOTAL EXPENDITURES:				
	Part I			\$ 6,704.83
	Part II			\$ -
	Part III			\$ 6,250.00
	Part IV			\$ -
	Part V			\$ -
	Part VI			\$ 100.00
	Part VII			\$ -
	Part VIII			\$ 411.65
	PART XI			\$ 74.01
TOTAL EXPENDITURES, MAY2022-JUNE2022				\$ 13,540.49

Cochise County Tourism and Economic Council (CCTEC)
 Schedule of Expenditures
 February 01, 2022 to April 30, 2022

DESCRIPTION	VENDOR #	INVOICE #	CHECK #	AMOUNT
PART I. CITY ADMINISTRATION COSTS				
PIO - Marketing Coordinator	City of Sierra Vista	02/01/22-04/30/22		\$ 6,335.23
PIO Employees - Inkind	City of Sierra Vista	02/01/22-04/30/22		\$ 1,397.80
Finance Employee - Inkind				\$ -
Subtotal Part I				\$ 7,733.03
PART II. PROFESSIONAL SERVICES				
Subtotal Part II				\$ -
PART III. ADVERTISING				
ONLINE				
CCTEC Digital Newsletter Texas Monthly.com Apr. 2022	TEXAS MONTHLY	62684	250110	\$ 500.00
CCTEC County's March 2022	AZ HIGHWAYS	25294	250123	\$ 1,767.50
CCTEC Ads AOT FY22 Display PT January 2022	QUANTCAST CORPORATIO	2091219	250153	\$ 1,000.00
CCTEC Cross Device Display Online Ads Feb.2022	VIAN TECH US LLC	20148605	250361	\$ 250.00
CCTEC Cross Device Display March 2022	VIAN TECH US LLC	INV115079	250551	\$ 500.00
TOTAL ONLINE ADVERTISING				\$ 4,017.50
PRINTING ADVERTISING				
CCTEC Half page ad Playball '22	AZBIGMEDIA	37733	250273	1,345.19
TOTAL PRINTING-ADVERTISING				\$ 1,345.19
OTHER ADVERTISING				
TOTAL OTHER-ADVERTISING				\$ -
Subtotal Part III				\$ 5,362.69
PART IV: PRINTING & BINDING				
Subtotal Part IV				\$ -
PART V: OFFICE/SPECIALIZED SUPPLIES				
2 packages of mail seal circle	STAPLES 00109983		p-card pmt	\$ 28.07
CCTEC mailing supplies	STAPLES 00109983		p-card pmt	\$ 28.07
CCTEC Various Office Supplies	STAPLES 00109983		p-card pmt	\$ 50.65
Subtotal Part V				\$ 106.79
PART VI: TRAVEL AND TRAINING				
Mileage reimbursement request-NTA travel Exchange	Katherine Cox			\$ 204.96
Parking Fee for City Car	PIMA CNTY PARKING GA		p-card pmt	\$ 4.00
Registration for Governor's Conference	MEETINGS AND CONCIER		p-card pmt	\$ 375.00
Subtotal Part VI				\$ 583.96
PART VII; ASSOCIATION MEMBERSHIPS				
Subtotal Part VII				\$ -
PART VIII; POSTAGE				
Subtotal Part VIII				\$ -
PART XI: CELL PHONE CHARGES				
Monthly Charges on Acct. 54220-01/18/22-02/17/22	Verizon	9895289828	p-card pmt	36.51
Monthly Charges on Acct. 54220-02/18/22-03/17/22	Verizon	9893054712	p-card pmt	54.87
Monthly Charges on Acct. 54220-03/18/22-04/17/22	Verizon	9890844284	p-card pmt	40.55
Subtotal Part XI				\$ 131.93
TOTAL EXPENDITURES:				
	Part I			\$ 7,733.03
	Part II			\$ -
	Part III			\$ 5,362.69
	Part IV			\$ -
	Part V			\$ 106.79
	Part VI			\$ 583.96
	Part VII			\$ -
	Part VIII			\$ -
	PART XI			\$ 131.93
TOTAL EXPENDITURES, FEB2022-APR2022				\$ 13,918.40