

**LOCAL BOARD MEETING**  
**Emergency Food and Shelter Program**

**PUBLIC NOTICE**  
**Tuesday, February 2, 2021 3:00 p.m.**

NOTICE IS HEREBY GIVEN THAT THE EMERGENCY FOOD & SHELTER LOCAL BOARD  
WILL HOLD A MEETING ON TUESDAY, FEBRUARY 2, 2021 AT 3:00 P.M.  
DUE TO COVID-19, REMOTE ATTENDANCE IS REQUIRED. CALL 602-609-7513 OR  
888-680-6714, CONFERENCE ID 391 782 597#.

Chairman Judd called the meeting to order at 3:00pm.

In attendance: Hector Marinez, Verhelst Recovery House; Jodie Wight, SV Domestic Crisis Shelter; Stan Garner, SVDPS Sierra Vista; Ty Baze, Salvation Army Sierra Vista; Charlotte Gilbert, SVDPS Tombstone; Nancie Ames, SVDPS Douglas; Tony Bedolla, Bisbee Coalition for the Homeless; Bear, homeless representative; Jodie Wight, House of Hope Domestic Crisis Shelter; Donna Vary, Women's Transition Project; Najayyah Many Horses, Community Food Pantry of Benson; Kathleen Keryan, SVDPS Bisbee; Edie Kincaid, Sunsites Bread Basket; Joy Reilly, Benson Area Food Bank; Gery Roberts, Willcox Community Food Pantry; Gary Clark, Douglas ARC; Deanna Bellinger, HOPE, Inc; Clea McCaa, SV Dream Center; Anthony Reed, United Way of Sierra Vista; Peggy Judd, Cochise County Local Board; Daniel Duchon, Cochise County EFSP contact.

Not present: Cathie Goodman, Warrior Healing Center.

**ITEM 1**  
**CALL TO THE PUBLIC**

Chairman Judd opened the Call to the Public; no one chose to speak, and she closed the Call to the Public.

**ITEM 2**  
**APPROVE THE MEETING MINUTES FOR JUNE 2, 2020.**

Mr. Marinez moved to approve the minutes as presented. Ms. Keryan seconded the motion and it passed unanimously.

**ITEM 3**  
**UPDATES TO ROSTER/CONTACT INFORMATION AND ELECTION OF BOARD MEMBERS TO THE LOCAL ESFP BOARD**

Mrs. Judd requested updates for contact information. Mr. Duchon told the members they can email.

**ITEM 4**  
**UPDATE ON PHASE 37, PHASE CARES REPORTS, PAYMENTS, AND DOCUMENTATION**

Mr. Duchon provided updates on the Phase 37 and Phase CARES initial payments, and interim payments. Mr. Duchon provided an update on the documentation errors and advised the LROs must comply with EFSP directly to receive further payments.

**ITEM 5****REVIEW STATUS OF FINAL REPORTS FOR PHASE 35 AND PHASE 36**

Mr. Duchon provided an update on the final reports of Phase 35 and Phase 36, stating all Final Reports were complete and the phases are closed.

**ITEM 6****PHASE 37, PHASE CARES REALLOCATION OF FUNDS WITHIN AN LRO, FROM OTHER FOOD TO SUPPLIES & EQUIPMENT FOR \$313 (LRO 024400-043 – HOPE, INC)**

Mr. Duchon presented on the request by HOPE, Inc to move \$313 from other food to supplies. Ms. Bellinger, of HOPE, Inc., discussed the need for supplies.

Ms. Ames moved to approve the reallocation. Ms. Kincaid seconded the motion and it passed unanimously.

**ITEM 7****CONSIDERATION OF REQUESTS, IF ANY, TO ADD LRO(s) FOR PHASE 38**

There were no new LROs requesting to join.

**ITEM 8****REVIEW/DISCUSS PROPOSED AWARD AMOUNTS FOR PHASE 38**

Mr. Duchon presented on the funding formula, and how it was based on the prior Phases' models.

**ITEM 9****ELECTION OF THE CHAIRMAN**

Ms. Many Horses moved to elect Ms. Judd as Chairman. Mr. Marinez seconded and it passed unanimously.

**ITEM 10****DISCUSSION AND POSSIBLE WAIVER OF ADMINISTRATIVE ALLOWANCE FOR PHASE 38**

Mr. Marinez moved to waive administrative costs. Mr. Reed seconded and it passed unanimously.

**ITEM 11****REVIEW KEY DATES FOR PHASE 38 (Board Plan due February 5, 2021)**

Mr. Duchon presented on the key dates for Phase 38, which are: 2/5/2021 Local Board spending plan due; 10/31/2021 Phase ends; 12/15/2021 final reports due.

**ITEM 12****AWARD ALLOCATION TO LROs FOR PHASE 38**

Ms. Many Horses moved to approve the proposed award allocations. Mr. Marinez seconded and it passed unanimously.

**ITEM 13**

SELECT END DATE FOR SPENDING PERIOD FOR PHASE 38 (STAFF RECOMMENDATION:  
May 31, 2021)

Mr. Duchon discussed the proposed ending date, which is already set at 10/31/2021, by EFSP, if the Local Board took no action. No action taken on this item.

Chairwoman Judd adjourned the meeting at 3:26 pm.