

**MEETING MINUTES
COCHISE COUNTY LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**

Thursday, June 16, 2022, at 1:30 pm

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Cochise County Local Emergency Planning Committee and to the general public that the Cochise County Local Emergency Planning Committee will hold a meeting open to the public on June 16, 2022 at 1:30 pm at 1415 Melody Lane, Building G, Bisbee, Arizona 85603.

Microsoft Teams Video/Teleconference information:

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Phone Conference ID: 738 982 914#

AGENDA

1. Call to Order

Mr. Steinberg called the meeting to order at 1:32pm.

2. Roll Call

Present: Mr. Crosby, Mr. Venos, Mr. Higgins, Mr. Canez, Vice Chair, Mr. Rose (proxy for Mr. Fullen), Mr. Noland, Mr. Allen, Mr. Scott (arrived at 1400hrs), Mr. Steinberg (Chair).

Absent: Mr. Norton

Staff Present: Dan Duchon, Director of Office of Emergency Management (OEM)
Tammi-Jo Wilkins, Deputy Director, Office of Emergency Management (OEM)

3. Approval of meeting minutes: December 16, 2021

Meeting minutes from December 16, 2021 were discussed.

Motion: Mr. Venos

Second: Mr. Allen

Vote: 7 ayes, 1 abstain (Mr. Crosby)

4. Approval of meeting minutes: March 23, 2022

Meeting minutes from March 23, 2022 were discussed.

Motion: Mr. Venos

Second: Mr. Noland

Vote: 7 ayes, 1 abstain (Mr. Crosby)

- 5. Call to the Public** – This is the time for the public to comment. Members of the Committee may not discuss items that are not specifically identified on the agenda.

Michele Martinez from Arizona Department of Environmental Quality (ADEQ) spoke and stated that the LEPC must approve an emergency plan by August 1, 2022.

- 6. Pursuant to A.R.S. § 38-431.05, discuss and take action regarding the actions of the Local Emergency Planning Committee as described below:**

- a. Approval of David Noland Membership – on March 23, 2022, the Local Emergency Planning Committee by a unanimous vote, approved the application of David Noland.

Motion: Mr. Venos

Second: Mr. Higgins

Vote: 6 ayes, 2 abstain (Mr. Crosby and Mr. Noland)

- b. Approval of Larry Scott Membership – on March 23, 2022, the Local Emergency Planning Committee by a unanimous vote, approved the application of Larry Scott.

Motion: Mr. Venos

Second: Mr. Canez

Vote: 6 ayes, 1 abstain (Mr. Crosby)

- c. Approval of Michael Allen Membership – on March 23, 2022, the Local Emergency Planning Committee by a unanimous vote, approved the application of Michael Allen.

Motion: Mr. Venos

Second: Mr. Canez

Vote: 6 ayes, 1 abstain (Mr. Crosby)

- d. Approval of Tom Crosby Membership – on March 23, 2022, the Local Emergency Planning Committee by a unanimous vote, approved the application of Tom Crosby.

Motion: Mr. Venos

Second: Mr. Allen

Vote: 7 ayes, 1 abstain (Mr. Crosby)

- e. Approval of the Cochise County HAZMAT annex plan – on March 23, 2022, the Local Emergency Planning Committee by a unanimous vote, approved the HAZMAT plan for Cochise County.

Motion: Mr. Venos

Second: Mr. Canez

Vote: 7 ayes, 1 abstain (Mr. Crosby)

Amended vote – at the end of the meeting the LEPC was asked by Michele Martinez of ADEQ to make an amended vote to the adoption of the HAZMAT plan.

Amended motion to adopt the Cochise County HAZMAT plan with to update statutory references from Title 26 to Title 49: Mr. Venos

Second: Mr. Canez

Vote: 7 ayes, 1 abstain (Mr. Canez)

7. Accept the resignation of Luis Canez from the Local Emergency Planning Committee.

Mr. Canez was thanked for his time on the LEPC.

Motion: Mr. Venos

Second: Mr. Higgins

Vote: 7 ayes, 1 abstain (Mr. Canez)

8. Nominations and vote on position of Deputy Chairman.

Mr. Venos volunteered to be Deputy Chairman

Motion: Mr. Crosby

Second: Mr. Higgins

Vote: 6 ayes, 1 abstain (Mr. Canez)

9. Presentation and discussion on updates to the Local Emergency Planning Committee By-Laws.

Mr. Duchon presented on changes related to the LEPC bylaws.

10. Presentation and discussion on subcommittees.

Mr. Duchon presented on current subcommittees.

11. Updates and Reports:

- a. Chairman's report – Mr. Steinberg presented sharing a thank you for continued support and dedication to the LEPC by OEM and for those coming into new roles as voting members.

- b. HAZMAT training and activity – Mr. Canez provided update on HAZMAT subcommittee meeting
- c. Technical Rescue Team (TRT) activity – Mr. Duchon provided update on more recent TRT subcommittee meeting
- d. All Hazard Incident Support Team (AHIST) training and activity – Ms. Wilkins presented on training for the AHIST
- e. Grants updates – Mr. Duchon provided updates on emergency management grants
- f. Membership – one opening due to Mr. Canez’s resignation
- g. Exercise Planning training and activity – Ms. Wilkins discussed long term exercise plans
- h. Permit Review – no update
- i. Emergency Plan Review training and activity – no update
- j. Tier II Facility Survey Committee training and activity – Mr. Steinberg presented, no recent activity.
- k. Strategic Communications training and activity – Mr. Steinberg presented
- l. Health Department training and activity – Ms. Wilkins presented.
- m. Search and Rescue (SAR) training and activity – Mr. Noland presented, busy time for SAR, 25 calls since March.
- n. Radio Amateur Civilian Emergency Service (RACES) training and activity – Mr. Hollister presented, RACES is supporting SAR, Health Department exercise and Sierra Vista three peak challenge.
- o. Emergency Management training and activity – nothing further to report
- p. Community Organizations Active in Disasters training and activity – Ms. Wilkins presented
- q. National Oceanic and Atmospheric Administration, National Weather Service (NWS) weather update, training and activity – Ms. Wilkins provided update for NWS.
- r. Training – no further report.

12. Next Meeting Date/Location: Thursday, September 15, 2022, at 1:30 pm. Location is to be determined, yet will be in person and Teams hybrid.

13. Meeting Adjournment

Motion: Mr. Noland

Second: Higgins

Vote: unanimous, Meeting adjourned at 1449 hours