

Victim Advocate Volunteer

Description

Working as a victim advocate volunteer offers the opportunity to touch the lives of others by providing a valuable source of support and information to those who have had their lives altered by traumatic events.

The purpose of the Weld County Victim Advocate Volunteer position is to provide a wide variety of support services for the victims of crimes; and to serve as an information resource and make referrals to public or private social service agencies, where appropriate, for the victims of crimes. Under general supervision, an incumbent of this class provides direct services and assistance to victims of crimes within Cochise County.

Supervision Received: General direction is provided by Victim Advocate Coordinator

Supervision Exercised: Responsibilities may include providing training and direction to volunteers and interns.

Essential Duties and Responsibilities

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other duties may be assigned. (any one position may not include all of the duties listed nor do the listed examples include all duties which may be found in positions of this class.)

- **Provides information to victims** concerning the procedures of the criminal justice system;
- **Responds to requests by staff to provide crisis intervention for victims;**
- **Refers individuals to other criminal justice agencies and public or private agencies to obtain supportive services;**

Qualifications

- Complete application process: integrity interview, criminal history investigation, and polygraph examinations, and DPS finger print clearance card.
 - ✓ Be at least 21 years of age
 - ✓ Have a reliable cell phone
 - ✓ Have reliable transportation
 - ✓ Have a valid Driver's License
 - ✓ Be able to cope with emotional and stressful situations
 - ✓ Bilingual applicants are encouraged to apply
 - ✓ Willing to sign a waiver of confidentiality
- Time Commitment: The advocate must be willing to make a one-year commitment to the program, including attending monthly meetings.
- Training Provided: