

Person Filing: \_\_\_\_\_  
Address (if not protected): \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Representing  Self or  Lawyer for \_\_\_\_\_  
Lawyer's Bar Number: \_\_\_\_\_

For Clerk's Use Only

**SUPERIOR COURT OF ARIZONA  
IN COCHISE COUNTY**

\_\_\_\_\_  
Name of Petitioner/Plaintiff  
  
-vs-  
  
\_\_\_\_\_  
Name of Respondent/Defendant

Case Number: \_\_\_\_\_

**SUPPLEMENTAL APPLICATION  
FOR DEFERRAL OR WAIVER OF  
COURT FEES AND COSTS**

**NOTICE**

- A **Fee Deferral** is only a temporary postponement of the payment of the fees due. You may be required to make payments depending on your income.
- A **Fee Waiver** is usually permanent unless your financial circumstances change during the course of this court action.
- You must attach the **required proof** when filing your Supplemental Application. If you do not attach the required proof, you **must** complete the financial questionnaire in section 2.
- In the Supplemental Application, "I" and "you" refer to either the "Applicant" (in all case types, except for probate) or the "Estate/Ward/Protected Person" (in probate cases).

**1. I am requesting a waiver or deferral of any unpaid fees and costs in my case.**

A.  I currently receive government assistance from the federal **Supplemental Security Income** (SSI) program.

I have attached the required **proof** that I participate in the **Supplemental Security Income program**. The proof shows my name as the benefit's recipient and the name of the agency that provides the benefit.



**(If you have attached proof, you do not need to complete the financial questionnaire in section 2.)**

*\*Supplemental Security Income (SSI) is **NOT** the same as regular retirement benefits from the Social Security Administration or Social Security Disability Insurance (SSDI)*

- B.  I currently receive government assistance from **Temporary Assistance to Needy Families (TANF)** or **food stamps**.

I have attached the required **proof** that I participate in a **government assistance program**. The proof shows my name as the benefit's recipient and the name of the agency that provides the benefit.



(If you have attached proof, you do not need to complete the financial questionnaire in section 2.)

- C.  I was formerly granted a deferral by the court until the end of my case. My financial situation has not changed and is unlikely to change in the foreseeable future.

I have completed the **financial questionnaire** in section 2.

- D.  My income is insufficient or is barely sufficient to meet the daily essentials of life, and includes no allotment that could be budgeted for the fees and costs that have accrued. My gross income as computed on a monthly basis is 150% or less of the current federal poverty level. (Note: Gross monthly income includes your share of your spouse or domestic partner's income if available to you.) (See the Poverty Levels Chart in section 1(G) of this form to determine if your income is 150% or less of the poverty level.)

I have completed the **financial questionnaire** in section 2.

- E.  My income is greater than 150% of the poverty level, but I have proof of extraordinary expenses (including medical expenses and costs of care for elderly or disabled family members) or other expenses that reduce my gross monthly income to 150% or below the poverty level. (See the Poverty Levels Chart in section 1(G) of this form to determine if your income is 150% or less of the poverty level.)

I have completed the **financial questionnaire** in section 2.

- F.  I do not have the money to pay court filing fees and costs now. I can pay the filing fees and costs at a later date. **Explain.** \_\_\_\_\_

G. The chart below lists the gross monthly income levels at 150% of the current federal poverty levels based on **household size**. Household size is the number of related individuals living in your home, including yourself, that you support financially. Use the chart to determine the poverty levels based on your household size and whether your gross monthly income is less than, or more than, 150% of the poverty levels.

(AS OF JANUARY 12, 2023)

| Household Size (all related individuals) | Gross Monthly Income Level-150% | Household Size (all related individuals) | Gross Monthly Income Level-150% |
|--|---------------------------------|--|---------------------------------|
| 1  | \$1,823                         | 5  | \$4,393                         |
| 2  | \$2,465                         | 6  | \$5,035                         |
| 3  | \$3,108                         | 7  | \$5,678                         |
| 4  | \$3,750                         | 8*                                       | \$6,320                         |

**2. FINANCIAL QUESTIONNAIRE.**

**You must complete unless you have attached the proof required in section 1(A) for SSI and 1(B) for government assistance.**

A. How many people, including yourself, do you support financially (including those you pay child support or spousal maintenance for)? \_\_\_\_\_

List relationship of those you support and check those living with you:

\_\_\_\_\_   
  \_\_\_\_\_   
  \_\_\_\_\_   
  \_\_\_\_\_  
 \_\_\_\_\_   
  \_\_\_\_\_   
  \_\_\_\_\_   
  \_\_\_\_\_

B. Do you have a job? [ ] Yes [ ] No

Employer name: \_\_\_\_\_

Employer phone number: \_\_\_\_\_

C. What is your approximate **gross monthly income (total income before deductions)**? \$ \_\_\_\_\_

D. What is your approximate **monthly take home pay (total income after deductions)**? \$ \_\_\_\_\_

E. Do you have income from the following sources?

social security                     
  disability                     
  veteran's benefits  
 unemployment benefits             
  spousal or child support  
 investments                             
  other: \_\_\_\_\_

Case Number: \_\_\_\_\_

- What is your approximate **total gross monthly income** from these sources? \$ \_\_\_\_\_
- What is your **spouse or domestic partner's approximate total gross monthly income** from all sources readily available to you? \$ \_\_\_\_\_

F. What is the approximate **total balance of bank and credit union accounts** accessible without financial penalty? \$ \_\_\_\_\_

G. What are your **average total monthly expenses**, including rent/mortgage, utilities, vehicle/transportation, credit cards, insurance, medical/dental, child support, childcare, spousal maintenance, tuition, or other expenses? \$ \_\_\_\_\_

**OATH OR AFFIRMATION FOR SUPPLEMENTAL APPLICATION FOR DEFERRAL OR  
WAIVER OF COURT FEES AND COSTS**

I declare under penalty of perjury that I have read the above statements and to the best of my knowledge and belief these statements are true and correct.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Applicant's Printed Name