

## NOTICE OF COURT FEES AND COSTS DUE

**IMPORTANT!**

Read this notice carefully. If you do not understand this notice, you may wish to seek legal advice or contact Legal Aid for help.

When your case was filed, you requested that the court defer the court fees and costs in your case. The court granted you a deferral. A deferral means that payment was postponed, and you did not have to pay all the costs and fees while your case was open. The case is now over.

You owe the court \$\_\_\_\_\_ in unpaid court fees and costs in your case. You may ask the court for an itemized statement at no cost to you.

To avoid a judgment, by\_\_\_\_\_, you **MUST** either:

- pay the court fees and costs, or
- establish a payment plan, or
- file a supplemental application for waiver or further deferral.

If you do not, a consent judgment will be entered against you for the total amount of unpaid fees and costs. The court may then take legal steps to collect the unpaid judgment, such as:

- reporting the judgment to the credit bureaus
- garnishing your wages
- intercepting your tax refund
- turning the judgment over to a collection agency.

In the supplemental application, if you qualify, you can ask the court for a waiver (i.e., you never have to pay the fees) or further deferral (i.e., the court sets a payment plan) of fees and costs.

You may also request a hearing if:

- you disagree with the amount due in the itemized statement,
- you file a supplemental application, and the application is denied.

Scan the QR code or go to [www.azcourts.gov/courtfilingsfees](http://www.azcourts.gov/courtfilingsfees) to obtain fee waiver and deferral forms.



You may make the payment or file a supplemental application at (court name, location, and telephone):

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**I CERTIFY** that I mailed/delivered a copy of this document to:

- Applicant  at the above address,  in court,  hand delivered,  by email  
 Applicant's attorney  at the above address,  in court,  hand delivered,  by email

\_\_\_\_\_  
Date

By \_\_\_\_\_  
Clerk