

# CARLOS A. DE LA TORRE

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[CarlosDLT13@gmail.com](mailto:CarlosDLT13@gmail.com)

## CARRER OBJECTIVE

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To secure a management position that would enhance and augment my technical, managerial and leadership skills while adding immediate value to the organization that I would serve

## EDUCATION

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Master of Business Administration (MBA)  
October 2006  
University of Arizona  
Tucson, Arizona

Utility Management Institute  
May 2000  
University of the Incarnate Word/North American Development Bank  
San Antonio, Texas

Bachelor of Science in Civil Engineering  
May 1996  
University of Arizona  
Tucson, Arizona

## QUALIFICATIONS

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- Over 19 years of leadership and management experience in the areas of local government, economic development, capital improvements, engineering, operations and finance. Experience gathered from the perspectives of elected officials, as a member of management teams, City Manager, Community Development Director, City Engineer, Public Works Director and Acting/Assistant City Manager
- Demonstrated experience of successfully negotiating, managing and completing complex infrastructure and economic development projects and assignments
- Experienced and knowledgeable in organizational management and cultural diversity
- Committed to quality customer service, teamwork and community betterment
- Continually improving technical and managerial skills by attending conferences and seminars dedicated to effectively transform organizations into more effective and efficient organizations

## PROFESSIONAL REGISTRATION

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Registered Professional Civil Engineer, Arizona, License No. 36636

## PROFESSIONAL EXPERIENCE

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### City Manager City of Douglas, Arizona

#### **July 2012 – Present**

- Responsible to develop various strategies, partnerships and new business models to ensure that the directives from the City Council are implemented and executed
- Developed strategies and business plans intended to attain long term financial sustainability
- Developed various private and public partnerships intended to enhance and facilitate international trade and commerce with Mexico resulting in the enhancement and creation of new economic development for Douglas and the region
- Responsible to exercise on behalf of the City Council all managerial, administrative and supervisory control of all city operations, plans and programs
- Represent the Mayor and Council in coordinating municipal activities and operations in close coordination with other governmental entities, community groups and citizens
- Developed strategies to increase revenue and reduce expenditures while minimally impacting city programs and services

### Community Development Director Cochise County, Arizona

#### **November 2010 – July 2012**

- Responsible for leading a team of dedicated professionals in county government with emphasis on highway and floodplain infrastructure projects, planning and zoning, county services and activities of the County's Community Development Department
- Exercised considerable initiative, delegated authority and independent judgment in representing the Board of Supervisors and County Administrator within an assigned area of responsibility
- Exercised managerial and leadership skills with other department heads in the development of program needs while analyzing the fiscal impact, organizational management, implementation strategies, internal and external coordination as required in attaining approval from the Board of Supervisors and County Administrator
- Responsible for preparing, managing and administering the Community Development Departmental capital and operating budget while exercising fiscal responsibility while complying with all auditing and reporting requirements

**Public Work Director/City Engineer**  
**City of Douglas, Arizona**

**November 2000 – October 2010**

- Responsible for preparing, managing and administering the Department of Public Works Departmental capital and operating budget while exercising fiscal responsibility and regulatory compliance in the areas of engineering, planning and zoning, capital improvements, streets, sanitation, water, wastewater, airport, facilities, fleet maintenance and utility billing
- Exercised managerial and leadership skills with supervisory staff in the development of program needs while analyzing the fiscal impact, customer service, organizational management, implementation strategies, internal and external coordination as required in attaining approval from the City Manager and City Council
- Exercised considerable initiative, delegated authority and independent judgment in representing the City Manager within an assigned area of responsibility
- Responsible to establish and maintain excellent communication and working relationships with internal and external stakeholders to include but not limited to municipal, county, state and federal governments, contractors, consultants, legal counsel and international governmental agencies

**North American Development Bank**  
**Faculty Member, Utility Management Institute, San Antonio, Texas**

**April 2001 – April 2011**

- Responsible to provide a highly practical and focused water and wastewater utility management training for utility managers in the U.S-Mexico border region

**Interim City Manager/Public Works Director**  
**City of Bisbee, Arizona**

**January 1999 - November 2000**

- Served as the Interim City Manager during a management transition period.
- Responsible for preparing, managing and administering the city's capital and operating budget
- Responsible for the management of city services and activities of the Public Works Department, served as the City's Project Manager responsible for the development, design, implementation, construction and commissioning of municipal public works projects
- Formulated, reviewed and analyzed short and long term plans to meet City's service and infrastructure needs

**Senior Engineering Associate**  
**City of Tucson, Arizona**

**November 1995- January 1999**

- Responsible for design, development and implementation of various civil infrastructure projects
- Responsible for the design, field engineering, construction and project management related to the optimization of landfill operations and environmental compliance

**U.S. Army Europe-U.S Army Reserve**  
**Mannheim, Federal Republic of Germany and Ft. Huachuca, Arizona**

**July 1989- July 1997**

**CONTINUED EDUCATION**

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50+ Continued Education Seminars in the areas of municipal government, leadership, management, economic development, finance, engineering, public works and project management

**MEMBERSHIPS**

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Fellow-Flinn-Brown Civic Leadership  
Douglas Regional Economic Development Corporation  
Douglas Historical Society, Douglas-Williams House