



COCHISE COUNTY SUPERIOR COURT - FILING FEES

Effective 05/16/2018

(Personal Checks are Not Accepted as Method of Payment)



| Statute | DESCRIPTION OF SERVICE | TOTAL |
|--------------|---|--------|
| | CIVIL | |
| | Claim Re-Forfeiture | \$ 268 |
| 12-311 | Complaint or Petition | \$ 268 |
| 12-311 | Answer or Initial Appearance | \$ 180 |
| 12-311 | Separate Answer | \$ 180 |
| 12-311 | Petition for Change of Name | \$ 268 |
| 12-384(A)(A) | Filing a process server application | \$ 188 |
| 12-284(I) | Filing registrar's order (A.R.S. § 32-1166.06) | No Fee |
| 12-312(A) | Filing Intervenor | \$ 268 |
| 12-311 | Additional Plaintiffs | \$ 268 |
| 12-311 | Additional Defendants | \$ 180 |
| 12-1705 | Foreign Judgment | \$ 268 |
| 12-284(F)(3) | Garnishee's contesting answer | \$ 165 |
| 12-284(F)(2) | Answer of garnishee-defendant | No Fee |
| 12-407(B) | Change of venue to another county transmittal fee | \$ 30 |
| 12-407[E] | Change of venue for jurisdiction (§ 12-404) | \$ 30 |
| 12-407[C][E] | Change of venue to this county | \$ 268 |
| 12-284 (B) | O.S.C. - to appear and do one or more of: 1. Request affirmative relief or counter relief; 2. Attacks process of proceedings; 3. Take other affirmative action | \$ 180 |
| 12-2107(A) | Notice of appeal filing fee (except under § 12-2107) | \$ 150 |
| | Cross-appeal by appellee (except under § 12-2107, § 12-1809 injunction and §13-3602 order of protection) | \$ 150 |
| | Appeal from Arbitration/Motion to Set Requires (\$75 security deposit) | \$ - |
| 12-167 | Tax Appeal | \$ 253 |
| 12-1809(D) | Injunction against Harassment | No Fee |
| 12-1810(D) | Injunction against Work Place Violence | No Fee |
| 12-284(A)(A) | Petition for Stay - Special Action | \$ 268 |
| | Jurisdiction exceeded in Lower Court | \$ 196 |
| | Renewal of Judgment | \$ 30 |



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| DOMESTIC RELATIONS (FAMILY LAW) | | |
|---------------------------------|--|--------|
| 12-284[A][C] | Petition for dissolution of marriage | \$ 284 |
| 12-284(A)(D) | Response or initial appearance in dissolution or in legal separation | \$ 209 |
| 12-284[A][C] | Petition for legal separation | \$ 284 |
| 12-284[A][C] | Petition for annulment | \$ 284 |
| 12-284(A)(D) | Response to petition for annulment | \$ 209 |
| 13-3602(D) | Petition for Order of Protection | No Fee |
| 12-407[E] | Change of venue transmittal fee | \$ 30 |
| | Change of venue to another county transmittal fee | \$ 30 |
| 12-407[E] | Change of venue to this county (except under § 25-502g) | \$ 318 |
| 12-284[A][C] | Petition for domestic relation case for which a fee not prescribed; Foreign judgment for custody; establish support/custody | \$ 214 |



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| | DESCRIPTION OF SERVICE | TOTAL |
|--------------|--|--------------|
| | DOMESTIC RELATIONS (FAMILY LAW) | TOTAL |
| 12-284[A][D] | Response to domestic relation case for which a fee is not prescribed; Foreign judgment for custody; establish support/custody | \$ 139 |
| | Voluntary Paternity/Clerk creates order of paternity | \$ 279 |
| 12-284[A][C] | Petition for Maternity/Paternity | \$ 279 |
| 12-284[A][C] | Response for Maternity/Paternity | \$ 204 |
| 12-284[A][D] | Post-adjudication petitions in domestic relation cases | \$ 139 |
| | Response to post-adjudication petitions in domestic relation cases | \$ 139 |
| | Post-adjudication transfer-in cases to establish or modify support | \$ 139 |
| | Post-adjudication Conciliation/Mediation Petition | \$ 89 |
| | Conciliation/Mediation cases - no active case with court | No Fee |
| | | |
| | MISCELLANEOUS | |
| 12-284[G] | Petition or Application for Adoption | No Fee |
| 12-284[G] | Petition or Application for adoption of a child who is a current ward of the Court in the care, custody and control of DES | No Fee |
| 12-284[G] | Contested Adoption | No Fee |
| 12-284[A][E] | Issuance of any writ | \$ 30 |
| 12-284[A][G] | Marriage License (includes Covenant Marriages) | \$ 83 |
| 12-284[G] | Certified copy of marriage license, application or abstract | \$ 30 |
| 12-284[G] | Postage and Handling | \$ 7 |
| 12-284[A][E] | Certificate of correctness of copy of record | \$ 30 |
| 12-284[A][F] | Comparison fee, per page (document furnished by party) | \$ 0.50 |
| 12-284[A][E] | Exemplification per certification (2 seals @ \$30.00 ea.) | \$ 60 |
| 12-284[A][E] | Authentication per certification (3 seals @ \$30.00 ea.) | \$ 90 |
| 12-284[A][E] | Certificate of official capacity of notary public/justice of the peace | \$ 30 |
| 12-284[A][E] | Certificate of clerk to any matter in clerk's record not specifically provided | \$ 30 |
| 12-284[A][E] | Payment History Report | \$ 30 |



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| 12-284[A][E] | Filing a paper, or performing any act for which a specific fee is not provided by state statute | \$ | 30 |
| 12-284[A][E] | Any service performed by the Clerk that becomes part of a case or matter of record in the office of the Clerk | \$ | 30 |
| 12-284[A][E] | Issuance of each subpoena in civil cases | \$ | 30 |
| 12-284[A][E] | Seal a court file | \$ | 30 |
| 12-284[A][E] | Reopen a sealed court file | \$ | 30 |
| 12-284[G] | Stop payment on a check | \$ | 16 |
| 12-284[A][E] | Reel of film/Alpha index per year (plus per page fee below) | \$ | 30 |
| 12-284[F] | Alpha index per page | \$ | 0.50 |
| 12-284[A][E] | Research in locating document (per year/source researched) | \$ | 30 |
| | Petition for Emancipation of a Minor | \$ | 115 |
| | Filing transcript and docketing judgment from any court | \$ | 45 |
| | Copies (per page) | \$ | 0.50 |
| 12-284[E] | Power of Attorney | \$ | 30 |
| | Dishonored Payment | \$ | 30 |



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| | DESCRIPTION OF SERVICE | TOTAL |
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| | PROBATE, CONSERVATORSHIP, GUARDIANSHIP & FIDUCIARY | TOTAL |
| | Court-controlled trust accts.; charge for each action performed | \$ 30 |
| 12-284[C] | Petition in formal testacy or appointment proceeding | \$ 314 |
| 12-313[A][E] | Application for informal probate or informal appointment | \$ 314 |
| 12-313[A][3] | Petition for supervised administration | \$ 314 |
| 12-313[A][4] | Petition to appoint guardian(s) | \$ 314 |
| 12-313[A][5] | Petition to appoint conservator(s) or make protective order | \$ 314 |
| 12-313[B] | Single estate application or petition under Chapter 3, Title 14 (§ 14-3938) | \$ 314 |
| 12-313[C] | Opposing petition in testacy, or appointment proceedings or appointment of guardianship/conservatorship | \$ 314 |
| | Proof of Authority | \$ 314 |
| 12-313[C] | Any person opposing contested petition if no prior payment (objection opposing petition) | \$ 139 |
| 14-391[E] | Petition for transfer of real property by affidavit (§ 14-3971.F) | \$ 314 |
| 12-284[A][D] | Post-judgment activities in probate cases | \$ 139 |
| | Demand for notice | \$ 30 |
| | APPEAL FEES - SUPERIOR COURT | |
| | Civil, Family Law, Probate | \$ 150 |
| | Criminal | No Fee |
| | Juvenile | No Fee |
| | TRANSFER FROM JUSTICE COURTS | |
| | Appellant (except under A.R.S. § 12-1809 & § 13-3602) | \$ 254 |
| | Appellee (except under A.R.S. § 12-1809 & § 13-3602) | \$ 194 |
| | Appeal - Lower Court Traffic Civil | \$ 95 |
| | Ownership of real property becomes issue (Plaintiff) | \$ 268 |
| | Ownership of real property becomes issue (Defendant) | \$ 180 |
| | Jurisdiction exceeded appellee (within 20 days of filing) | \$ 159 |
| | (1) Pursuant to A.R.S. § 12-284.01, assess a fee of no more than \$15.00 on filing or appearance fees for the Document Storage and Retrieval Fund. | |



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(2) Pursuant to A.R.S. § 12-289, charge and collect a \$5.00 surcharge for each filing of a petition or an answer for annulment, dissolution of marriage or legal Spousal Maintenance Enforcement Enhancement Fund.

(3) Pursuant to A.R.S. § 12-284(C), assess a \$15.00 surcharge on each post-adjudication petition filing in a domestic relations case for the Domestic Relations Education and Mediation Fund.

(4) Pursuant to A.R.S. § 25-504:

Subsection M "...a fee shall not be charged to a person who files a request to terminate an order of assignment if an employer is making deductions on multiple assignments for an obligation for the same minor children."

Subsection O "...a fee shall not be charged to a party filing a stipulation concerning satisfaction of support obligations."

(5) Pursuant to A.R.S. § 25-502(G), the party who petitioned for transfer must pay the post-adjudication fee prescribed in A.R.S. § 12-284(A) Class D to the county to which the proceeding is being transferred.

Note: Fee to convert an existing marriage to a covenant marriage - courts are advised to charge the \$30.00 minimum



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| <u>PASSPORT FEES</u> | |
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| <p>*There are two separate fees. 1) Each passport application has a \$35.00 execution/processing fee and must be paid in cash to the Clerk of the Superior Court. 2) The separate passport fee must be either a check, money order or cashier's check made payable to the: U.S. Department of State.</p> | |
| <p>For Passport Renewals or additional information, please contact the Clerk of the Superior Court Office or the National Passport Information Center (See below for contact information.)</p> | |
| | TOTAL |
| <p><u>Passport Book (Adult)</u> - The fee for an applicant 16 years of age or older is \$110.00 payable to Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately. The passport book may be used for all international travel by air, land, and sea to and from the U.S.</p> | \$ 145.00 |
| <p><u>Passport Book (Minor)</u> - The fee for a minor (under 16 years old) is \$80.00 for Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately.</p> | \$ 115.00 |
| <p><u>Passport Card (Adult)</u> - The fee for an applicant 16 years of age or older is \$30.00 payable to Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately. The passport card may be only used if travel by land and sea from the U.S. to Canada, Mexico, the Carribean and Bermuda.</p> | \$ 65.00 |
| <p><u>Passport Card (Minor)</u> - The fee for a minor (under 16 years old) is \$15.00 payable to Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately.</p> | \$ 50.00 |
| <p><u>Passport Book and Passport Card (Adult)</u> - The fee for an applicant 16 years of age or older is \$140.00 payable to Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately.</p> | \$ 175.00 |
| <p><u>Passport Book and Passport Card (Minor)</u> - The fee for a minor (under 16 years old) is \$95.00 payable to Passport Services and \$35.00 payable to the Clerk of the Superior Court. *These fees are paid separately.</p> | \$ 130.00 |



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| | Expedited Service (2-3 weeks) - One way, overnight return delivery (\$15.85) and expedited services is and additional (\$60) per application to the U.S. Department of State, plus a \$35.00 fee to the Clerk of the Superior Court. These fees are paid separately. <i>If not expedited, routine processing time is 6-8 weeks.</i> | \$ 110.85 |
| | National Passport Information Center: https://travel.state.gov | |
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| | Mary Ellen Dunlap, Clerk of the Superior Court | |
| | (520) 432-8570 or (520) 432-8600 www.cochise.az.gov | |