



# **COCHISE COUNTY PLANNING DEPARTMENT**

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Susan Buchan, Director

## **Request for Demolition - Permit Addendum**

**For Demolition of All or Part of an Existing Residential or Commercial Structure**

### **Applicant Information:**

**Name:** \_\_\_\_\_

**Company Name (If Applicable):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Postal Code:** \_\_\_\_\_

**Phone:** (\_\_\_\_) \_\_\_\_\_ **Fax:** (\_\_\_\_) \_\_\_\_\_

### **Property Information:**

**County Address:** \_\_\_\_\_

**County Tax Parcel Number:** \_\_\_\_\_

**Building Use:** (i.e. residential, retail, etc.): \_\_\_\_\_ **Value of Demolition (\$):** \_\_\_\_\_

### **Steps to obtain a Demolition Permit:**

**1. Complete Building Permit application and submit site plan:**

*Applications and  
Site Plan Submitted:*

The owner or owner's agent must complete this application, including the signatures of the property owner and contractor (if applicable) on page 2, a Building Permit application and submit a site plan showing all buildings on the site and indicating which building(s) on the site are to be demolished.

**2. Notify all Utility Companies and Supply Disconnect Letters:**

*Utility Disconnect  
Letters Submitted:*

Prior to the actual demolition and building permit issuance, the owner or contractor must make application to have all utility services (gas, electrical, telephone, cable, water, sewer or septic etc.) to the building disconnected and supply documentation.

**3. Complete and submit ADQE – Asbestos NESHAP Form:**

*NESHAP Form  
Copy Submitted:*

(This item not required for a single residential home or structure containing one to four dwelling units)

The owner or owner's agent must complete and submit the Arizona Department of Environmental Quality (ADEQ) 'Asbestos NESHAP Notification Form – Renovation and Demolition Activities' directly to ADEQ Attn: Asbestos Coordinator at the address listed on the form and additionally

submit a copy of it to the *County* with this application. The NESHAP regulations are concerned with asbestos containment and cleanup during demolition, and the offsite disposal on waste materials.

*Initials*

**4. Owner / Contractor agreement to Demolition Permit Conditions:** *Agreement to Conditions:*

The owner or owner's agent / contractor must agree to the following conditions for the issuance of a Demolition Permit:

A) All Demolition Work must take place within the confines of the property and will not affect any adjoining property owners and / or the public right-a-ways. If the work affects adjoining property owners notice needs to be given by the applicant to those property owners and copies of notice submitted with this application.

B) All concrete slabs, footings and foundations shall be removed to a minimum of 12 inches below final grade. Basement floor area shall be broken up to allow free vertical drainage. Excavations shall be filled in if new construction does not proceed immediately. When Demolition Work is completed the vacant lot shall be graded and maintained free from all unsafe and hazardous conditions.

C) All Demolition Work shall be executed in a diligent manner to full completion. If the demolition operation causes excessive dust due to the site or building materials being disturbed, the building and site shall be sufficiently dampened at intervals necessary to prevent as much as possible, airborne debris and dust. Any unsafe conditions during demolition shall be fenced off.

D) Demolition waste materials shall be removed in a manner which prevents injury or damage to persons, adjoining properties and public right-a-ways, and all waste materials shall be disposed of in a proper manner.

E) Intentional burning is not an approved means of demolition under any condition.

**5. Owner's / Contractor agreement to conditions for Demolition:**

**Property Owner:** I am the property owner of the above described property and certify that the information provided on this form is complete and accurate, and hereby agree to comply with the above-noted requirements and any other applicable Cochise County and State of Arizona codes and regulations and any conditions attached hereto.

\_\_\_\_\_  
Property Owner (print name)

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date

**Contractor:** I am the contractor for the above described project and certify that I have entered into an agreement with the property owner to perform such work and that all information provided is complete and accurate. I hereby agree to comply with the above-noted requirements and any other applicable Cochise County and State of Arizona codes or regulations and any conditions attached hereto:

Contractor (print name)

Contractor's Signature

Date