



COMMUNITY DEVELOPMENT DEPARTMENT
Planning, Zoning and Building Safety
 1415 Melody Lane, Bisbee, Arizona 85603

(520) 432-9240
 Fax 432-9278

Manufactured Home Installation Inspection Checklist

Date: _____ Permit #: _____ TP #: _____

HUD Label / AZ Insignia: _____ Installation Insignia: _____

Owner's Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Installation Site Address: _____

City: _____ State: _____ Zip: _____

LICENSEES

	NAME & ADDRESS	LICENSE #	PHONE #
DEALER			
INSTALLER			
INSTALLER			
ACCESSORY INSTALLER			

Inspector's Name (Print): _____ Date: _____

Inspector's Signature: _____

FOUNDATION

- Bottom board repaired and sealed.**
- Roof ridge cap installed.**
- Exterior marriage trim sealed and/or painted**
- Piers are located ≤ 2 ft. from either end and at 6 ft. intervals.**
- Supports are installed correctly under main beam.**
- Supports are the appropriate height – metal stands with screw tops ≤ 2 in. per manufacturer’s instructions.**
- Supports meet vertical concentrated load of 15,000 lbs.**
- Wedges are correctly placed.**
- If installed below ground: it is protected and at least 6” above the finished grade**
- There is a minimum clearance of 12 in. between the I-Beam or Channel Beam and the grade under all areas.**
- Floor joists are at least 18” above soil base.**
- Footings are installed.**
- Footings are not broken or split past 4” if wood or split at all if concrete.**
- Perimeter support is installed according to Manufacturer’s installation instructions**
- Longitudinal and/or ground anchoring is installed per Manufacturer’s instructions or DFBLs approved plans (may be manufacturer’s instructions if installation is for a used unit).**

NOTES:

ALL BUILDINGS MUST HAVE MANUFACTURER’S PLANS ON SITE.
IF THERE ARE DEVIATIONS, THERE MUST BE AN ADDITIONAL STATE STAMPED (RED) PLAN(S)

SEWER / DRAINAGE

Sewer line constructed of appropriate material.

ABS or PVC is glued appropriately.

Sewer line crossovers are joined appropriately.

Sewer line has appropriate hangers between inlet connection and entrance to ground.

Sewer piping is correct diameter and is sloped at 1/4 in. per ft.

Two way clean-outs are located appropriately at every 100 ft. and past 135 degrees.

Piping is buried at least 12" below grade or at depth required by site (if different).

ABS piping is sunlight protected.

Piping is properly connected to sewer tap.

Piping is properly sleeved.

Frost protection if applicable.

Required testing has been conducted.

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WATER

Appropriately made flex line is installed for piping system when needed.

Piping is the correct size and made of the approved materials.

Water piping has appropriate hangers or anchors between inlet connection and meter.

There is an accessible shut-off valve.

Shut-off valve is full-way or equivalent.

Water-line crossover connections are appropriately joined.

Back-flow preventer is installed at water service line and outlets with hose attachments.

Water line is at least 12 in. below grade.

Piping is properly laid in trench.

Piping is properly sleeved.

Frost protection if applicable.

Required testing has been conducted.

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GAS

Appropriately made flex line that is 6 ft. or less is installed when needed.

Gas shut-off valve is accessible and installed appropriately.

Piping is the correct size and made of the approved materials.

If plastic yard piping is used a permanent metal tag is attached to the meter.

Tracer wire is visible for non-metallic gas piping.

Piping has appropriate hangers.

Gas outlet riser is appropriately placed and protected.

Short section piping is properly field wrapped and exterior piping is protected from corrosion.

Change of direction of gas piping has the correct fittings.

Backfill around gas line is clean and at proper depth.

Isolation fitting is installed 6" above grade.

Piping is sleeved in appropriate areas.

Required testing has been conducted.

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ACCESS OPENINGS / DRYER VENTS / HEAT DUCTS

Access Openings are at least 18" x 24"

Access Openings are accessible for utilities.

Dryer vents are installed per manufacturer's instructions and can pass through skirting and are *outside* the home.

Water runoff from the furnace, air conditioner, water heater etc. is directed out from under the home.

Heat duct crossovers are appropriately installed and supported.

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