ADMINISTRATIVE ORDERS FOR 2016 (TO DATE)

NO.	DESCRIPTION OF ADMINISTRATIVE ORDER
2016-001	IN RE: APPOINTMENT OF HUACHUCA CITY MAGISTRATE AS JUVENILE HEARING OFFICER IN LIMITED MATTERS
2016-002	IN RE: REGULAR ASSIGNMENTS OF JUDGES AMENDING ADMINISTRATIVE ORDER NO.: 2014-007
2016-003	IN RE: REAPPOINTMENT OF SUPERIOR COURT JUSTICES OF THE PEACE PRO TEMPORE
2016-004	IN RE: ASSIGNMENT OF ELECTIONS CASES
2016-005	IN RE: POLICIES AND PROCEDURES TO PROMOTE COJET COMPLIANCE
2016-006	PENDING
2016-007	IN RE: APPOINTMENT OF JUSTICE OF THE PEACE PRO TEMPORE FOR THE PURPOSE OF CONDUCTING A WEDDING CEREMONY

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

FILED
2016 FEB 25 AM 8:58
MARY ELLEN DUNLAP
CLERK OF SUPERIOR COURT
DEPUTY

ADMINISTRATIVE ORDER NO. 2016-001

IN RE: APPOINTMENT OF HUACHUCA CITY MAGISTRATE AS JUVENILE HEARING OFFICER IN LIMITED MATTERS

The Huachuca City Council having approved the appointment of Magistrate Keith Barth, and at the pleasure of and as authorized by the Presiding Judge of the Juvenile Court pursuant to A.R.S. § 8-323, and good cause appearing, it is

ORDERED the following named Huachuca City Magistrate is hereby appointed as a Juvenile Hearing Officer. The matters to be heard by the Juvenile Hearing Officer are limited to cases in which a child under the age of eighteen years on the date of the alleged offense is charged with violating any provision of Title 28 of Arizona Revised Statutes not declared to be a felony, and violations of any city, town or political subdivision ordinance not pertaining to curfew violations. The Juvenile Hearing Officer will not hear the offense of Driving Under the Influence. This appointment is effective this date and until further order of the court or rescission or operation of law:

Keith Barth

Since the following individuals no longer serve in the capacity of magistrate or justice of the peace, **IT IS ORDERED** that their appointments as Juvenile Hearing Officers are hereby and immediately rescinded.:

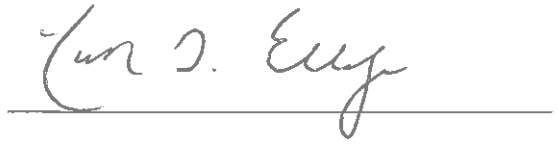
David C. Morales

Joseph P. Knoblock

Donald G. Thomson

It is further **ORDERED**, pursuant to A.R.S. § 8-323 (H) that within five days after disposition that the Juvenile Hearing Officer shall transmit a copy of the citations, findings and disposition to the Juvenile Court for record keeping purposes. Juvenile Hearing Officer appointments from previous Orders are hereby and immediately rescinded.

DATED at Bisbee, Arizona, this 25th day of February, 2016.



KARL D. ELLEDGE
Presiding Juvenile Court Judge

JAMES L. CONLOGUE
Presiding Judge

FILED

2016 MAR 11 AM 10: 23

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

ADMINISTRATIVE ORDER NO. 2016-002

IN RE: REGULAR ASSIGNMENTS OF JUDGES
AMENDING ADMINISTRATIVE ORDER NO. 2014-007

Pursuant to the provisions of Rule 92(a)(1) of the Supreme Court of Arizona, and Rules 1(b), (c) and (d), Local Rules of Practice of the Superior Court, Cochise County;

IT IS ORDERED amending Administrative Order No. 2014-007 as follows:

5. All newly-filed family law cases shall be assigned as follows: 50% to Division One, 30% to Division Four and 20% to Division Two.

IT IS FURTHER ORDERED that all other provisions of Administrative Order No. 2014-007 shall remain in full force and effect.

DATED at Bisbee, Arizona this 11th day of March, 2016.

James L. Conlogue, Presiding Judge

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

FILED

2016 MAR 24 AM 9:31

FOR SUPERIOR COURT
DEPUTY

ADMINISTRATIVE ORDER NO. 2016-003

IN RE: REAPPOINTMENT OF SUPERIOR COURT JUSTICES OF THE PEACE PRO TEMPORE

Good cause appearing and with the approval of the Arizona Supreme Court and the Cochise County Board of Supervisors, it is ORDERED:

Leslie Sansone

Is hereby reappointed as Justice of the Peace Pro Tempore for Justice Court Precinct Five under the following terms and conditions:

A. As assigned by the Precinct Five Justice of the Peace for coverage of the court's calendar and for emergencies;
B. Not to exceed the number of weekly hours as provided in the adopted budget for this service.

William Lakosil
Paul Julien
David Howe
Gerald Till
C.J Garan
Ron Zack
Pamela Housh

are hereby reappointed as Justices of the Peace Pro Tempore on a county-wide basis under the following terms and conditions:

On an emergency basis where no other elected justices of the peace are available or otherwise able to conduct a necessary hearing.

Said Justices of the Peace Pro Tempore shall submit time records in the performance of the above stated duties for hourly pay calculations and payment to the Office of the Court Administrator of this court.

The term of these appointments is July 1, 2016, to and including June 30, 2017.

DATED at Bisbee, Arizona, this 24th day of March, 2016.

James L. Conlogue

JAMES L. CONLOGUE
Presiding Judge

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

FILED
2016 MAR 22 AM 10: 36
MARY ELLEN DUNLAP
CLERK OF SUPERIOR COURT
BY
DEPUTY

ADMINISTRATIVE ORDER NO. 2016-04

IN RE: ASSIGNMENT OF ELECTIONS CASES

Good cause appearing, it is **ORDERED:**

A. Division Three of Superior Court in Cochise County is designated as the division to which election contests shall be assigned.

B. Division Two of the Superior Court in Cochise County is designated as the alternative division to which election cases shall be referred in the absence of or disqualification of Division Three.

This administrative order supersedes prior orders assigning elections cases.

DATED this 22nd day of March, 2016

JAMES L. CONLOGUE
Presiding Judge

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

FILED
2016 APR 15 PM 1:33
MARY ELLEN WALLACE
CLERK OF SUPERIOR COURT
BY _____
DEPUTY

ADMINISTRATIVE ORDER NO. 2016-005

IN RE: POLICIES AND PROCEDURES TO PROMOTE COJET COMPLIANCE

Pursuant to the Arizona Code of Judicial Administration and the Code of Conduct for Judicial Employees, each employee must complete continuing education each calendar year to include a course in ethics, network security and in other areas as designated by the Supreme Court. Currently, the requirement is 16 hours which may change from year to year. An employee who has fulfilled this requirement is said to be COJET (Committee on Judicial Education and Training) compliant. The court provides numerous training opportunities throughout the year to ensure that all employees are able to meet this requirement. It is each employee's responsibility to register for training and keep track of their accrued hours. In addition, COJET certificates or other acceptable course attendance documentation must be forwarded to the Training Coordinator within 30 days of coursework/training completion.

Given both the importance of maintaining a high functioning workforce and of complying with the Arizona Supreme Court training mandate, the court will consider failure to comply with the requirement to be a cause for discipline.

In addition to the COJET mandated hours and subject matter, departments may mandate additional hours and/or subject matter to be completed during the year. These hours may count towards COJET. Non-compliance with the specific direction of the department in regards to training that is beyond the minimum COJET requirement may cause an employee to be subject to disciplinary action.

THEREFORE, IT IS HEREBY ORDERED:

The department director or designee shall impose discipline if an employee fails to comply with the training requirement, unless an employee has been granted an exemption as authorized by the Arizona Code of Judicial Administration. As part of this discipline, any areas of deficiency shall also be remedied by the employee. Any hours needed to make up for the deficiency shall not count towards the COJET hours of any other year
In addition to the requirements specified by the Arizona Supreme Court, this court has decided to issue further guidance to assist employees with compliance. All employees must complete their annual training hours by November 15th each year. Employees who are non-compliant at that time will have a grace period until December 31st to remedy this deficiency.

DATED this 15th day of April, 2016.

JAMES L. CONLOGUE
Presiding Judge

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA
IN AND FOR THE COUNTY OF COCHISE

FILED
2016 APR -5 PM 1:15
MARY ELLEN DUNLAP
CLERK OF SUPERIOR COURT
BY _____
DEPUTY

ADMINISTRATIVE ORDER NO. 2016-007

IN RE: APPOINTMENT OF JUSTICE OF THE PEACE PRO TEMPORE FOR THE PURPOSE OF CONDUCTING A WEDDING CEREEMONY

Good cause appearing, it is **ORDERED**

The Honorable George Kirmse, retired justice of the peace in Sierra Vista, Arizona, is appointed as a Justice of the Peace Pro Tempore under the following terms and conditions:

A. For the purpose of conducting a wedding ceremony on May 7, 2016.

B. Not for any other official judicial act or decision.

It is further **ORDERED** this appointment be effective for the date of May 7, 2016, only and shall thereafter be null and void.

DATED at Bisbee, Arizona, this 5th day of April, 2016.

James L. Conlogue

James L. Conlogue
Presiding Judge