

Campaign Finance Workshop

For Election Cycle 2015-2016



ARIZONA SECRETARY OF STATE

MICHELE REAGAN

**Presenters - Nancy Read and
Alyssa McKinley, Campaign Finance**

Goals for Today

- What is Campaign Finance?
 - Committees: Reporting/enforcement
 - Campaign contribution limits
 - What's an I.E.? (It's all about the money)
- A.R.S. Title 16, Chapter 6 - Campaign contributions & expenses
- Candidate Nominating process
- Workshop materials available at www.azsos.gov

What's new for 2016

New Laws for Campaign Finance

- HB2415 - Definition of Election Cycle § 16-901(8), new contribution limits **per** Election Cycle, new from Trusts, new from Partnerships § 16-905(A)(E), Pri/Gen 2014 = 1
- HB2589 - GOOD NEWS! Electronic filing; Statements of contributions and expenditures; counties, cities, towns, school districts and special districts.
- HB2595 - Late filings, late penalty accrues only until the day the report is filed, send enforcement on 31st day
- HB2649 – New definition of Political Committee IF § 16-901(20)(f) Must meet “BOTH” requirements – 1st amend

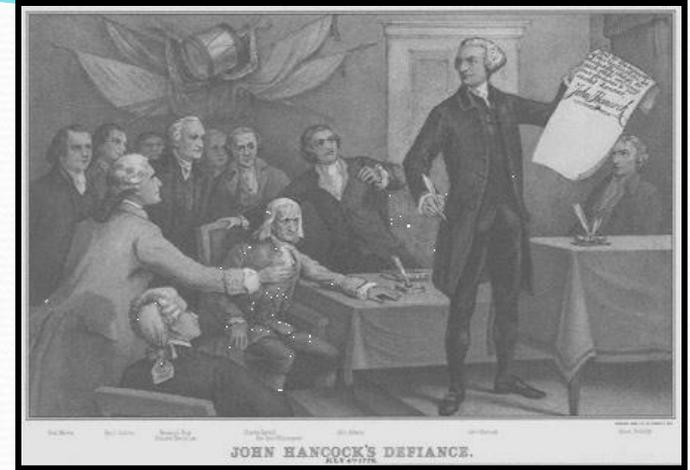
Campaign Finance - Premise

- One person joins together with another person to influence the results of an election = Political Committee A.R.S. § 16-901(20) IF meets definition
 1. Committee **Organizes** at Filing Agency
 2. Committee **Files Reports** at Filing Agency
 3. Committee **Follows** Campaign Finance Laws
 - Reporting/Disclosure “paid for by.”
 - Know your Filing Agency (Federal, State and Legislative, County, City, School District)
 - Candidate = Political Committee

Application of Law

Political committees

- A candidate
- Association or combination of persons with purpose of influencing the result of any election
- A committee formed to determine whether individual will become a candidate
- A.R.S. § 16-901(20)(f) New definition for low \$
- New Campaign Finance Law rewrite expected for 2016



Getting Started: Hold your horses!

Register first, campaign later!

- All candidate committees must file a Statement of Organization (or \$500 Threshold Stmt) with the appropriate filing officer BEFORE:
 - Making expenditures
 - Accepting contributions
 - Distributing campaign literature
 - Circulating petitions



What Document Does a Committee File?

Organization Statements

Committees choose one of two options:

- **\$500 Threshold Exemption Statement**

For committees intending to receive or spend \$500 or less.

- **Statement of Organization**

For committees intending to receive or spend more than \$500. (IF meeting the definition of a political committee)

- ❖ No filing needed if 16-901(20)(f), low \$ catch all

Political Committee “Types”

- Need to select committee type on Statement of Organization (type = if/ if not \$ limits)
 - **Candidate committee**
 - Separate segregated fund (corporation/union)
 - Ballot measure committee
 - Recall committee
 - Political party (or political organization)
 - Independent Expenditure committee
 - Support or oppose candidate committee
 - Exploratory committee
 - Above subject to change in 2016 Election Law rewrite

Financing the Campaign

Contributions:

Any gift, subscription, loan, advance or deposit of money or anything of value made for the purpose of influencing an election. A.R.S. § 16-901(5)

- ❖ Citizens Clean Election Commission has statewide and legislative candidate funding program available.

www.azcleanelections.gov

	Candidate Committees			“PACs” ¹		Parties
	Statewide Candidate ²	Legislative Candidate	Local Candidate ³	PACs that give to candidates ^{4,5}	PACs that do not give to candidates ^{6,6}	Political Parties / Political Organizations
Individual may give:	\$5,000 ⁷	\$5,000 ⁸	\$6,250 ⁹	Unlimited	Unlimited	Unlimited
Partnership may give:	\$5,000 ¹⁰	\$5,000 ¹¹	\$6,250 ¹²	Unlimited	Unlimited	Unlimited
Corporation, LLC or union may give:	Prohibited ¹³	Prohibited ¹³	Prohibited ¹³	Prohibited ¹³	Unlimited ¹⁴	Unlimited ¹⁵
“PAC” may give:	\$5,000 ¹⁶	\$5,000 ¹⁷	\$6,250 ¹⁸	Unlimited ¹⁹	Unlimited	Unlimited
Multicandidate²⁰ “PAC” may give:	\$10,000 ²¹	\$10,000 ²²	\$12,500 ²³	Unlimited	Unlimited	Unlimited
Political Party / Party Organization may give:	Unlimited, but party nominee may <i>accept</i> no more than \$80,000 ²⁴	Unlimited, but party nominee may <i>accept</i> no more than \$8,000 ²⁵	Unlimited, but party nominee may <i>accept</i> no more than \$10,000 ²⁶	Unlimited	Unlimited	Unlimited

¹ Political committees—other than candidates and political parties—are generically referred to as “PACs” (political action committees) in this Guide.

² The statewide contribution limit applies over a four-year election cycle for candidates seeking election to a statewide office. *See* A.R.S. § 16-901(8) (effective July 3, 2015). The statewide limit will continue to be biannually-adjusted pursuant to A.R.S. § 16-905(H), therefore the statewide contribution limit in effect when the contribution is made will govern contributions to candidates seeking election to statewide office.³ Local candidates include candidates for county, city, town, and school district offices.

⁴ PACs that give to candidates include: (1) committees organized in support or opposition to one or more candidates and (2) corporate/labor separate segregated funds. *See* A.R.S. § 16-901(20) (effective July 3, 2015); *see also* A.R.S. § 16-901(19) (2014).

⁵ PACs may operate as hybrid committees and therefore perform multiple functions—such as making direct contributions to candidates, making independent expenditures, and supporting/opposing ballot measures. Hybrid committees must be mindful of contribution limits/restrictions for particular activities and file separate reports for each type of activity.

⁶ PACs that do not give to candidates include: (1) independent expenditure committees, (2) ballot measure committees, and (3) recall committees. *See* A.R.S. § 16-901(20) (effective July 3, 2015).

⁷ A.R.S. § 16-905(B)(1). Contribution limit reduced by 20% pursuant to A.R.S. § 16-941(B).

⁸ A.R.S. § 16-905(A)(1). Contribution limit reduced by 20% pursuant to A.R.S. § 16-941(B).

⁹ A.R.S. § 16-905(A)(2).

¹⁰ A.R.S. § 16-905(B)(4). Contribution limit reduced by 20% pursuant to A.R.S. § 16-941(B).

¹¹ A.R.S. § 16-905(A)(6). Contribution limit reduced by 20% pursuant to A.R.S. § 16-941(B).

¹² A.R.S. § 16-905(A)(6).

¹³ A.R.S. §§ 16-919(A)-(B).

¹⁴ A.R.S. §§ 16-920(A)(5) (ballot measures) and (A)(6) (independent expenditures). Arizona law does not permit corporations, LLCs, or unions to make direct contributions to recall committees. A.R.S. § 16-920; Op. Atty. Gen. No. I 11-003, 2011 WL 2940576 (2011).

¹⁵ Corporate, LLC and union contributions to political parties cannot be used for purposes of influencing an election.

A.R.S. § 16-901(5)(b)(viii); *Arizona State Democratic Party v. State*, 210 Ariz. 527 (2005).

Contribution Types

- Monetary
- In-kind
- Personal
- Prohibited

Monetary Contributions

- Cash
- Personal check
- Money order
- Cashier's check
- PayPal "on-line"
written receipt

In-kind Contributions

Non-monetary contribution

- ANYTHING of value
 - Products
 - Services
- Directly or indirectly given or loaned
- Committee must report fair market value
- Counts against contribution limits

Personal Monies

- No limits on amount of personal monies a **candidate** may contribute to own campaign.
- Contribution must be reported as any other contribution. (Loan vs contribution)
- Includes “Family” contributions § 16-901 (10)

Prohibited Contributions

Candidates, Exploratory, and Committees that give to candidates CANNOT accept:

- Corporate contributions
- Labor Union contributions
- **EXCEPT** (Citizens United v. FEC)
- More info later

OK for ballot measure committees!

More Contribution Taboos

- Non-U.S. citizens (federal law)
- No contributions from foreign nationals – Federal Election Campaign Act (FECA) 52 U.S.C. § 30121(a)
- Candidates and exploratory committees cannot give to committees of other candidates. § 16-905(F)

More Prohibited Contributions

- Using another person's name to make contribution [A.R.S. § 16-907]
- Contribution “Earmarked” for a specific candidate given to a political committee [A.R.S. § 16-907]

Anonymous Contributions?

Prohibited! (No Pass the Hat)

Even if less than \$50

- **Treasurer** must identify each contributor

name

occupation

address

employer § 16-904



Incomplete identification requires “best effort”:
one written request or documented oral contact

No Raffles !

- Ariz. Atty. Gen. Opinions I90-035 & I87-101
- A.R.S. § 13-3303 prohibits promoting gambling
- A.R.S. § 13-3304 prohibits benefiting from gambling
- Raffle method is gambling and is only available to bona fide tax exempt organizations meeting requirements of A.R.S. §§ 13-3302 and 43-1201
- Exceptions in the law A.R.S. § 13-3302(D)





The Treasurer

- Duty to keep books on financial activity:
 - contributions
 - expenditures
- More than recording amounts § 16-904
 - identification of each contributor
 - detail of all expenditures
 - filing campaign finance reports
- Tracking cumulative totals

Committee Filing Requirements

When you file a Statement of Organization:

- Filed at your filing agency
- 6 campaign finance reports during election year
- At SOS, CF reports must be filed electronically (New program for ALL soon)
- Check with your filing agency for their filing requirements, may still be on paper

Committee Filing Requirements

- IF you file a \$500 Threshold Exemption Statement:
 - No period reports (Yet record keeping req.)
 - Must terminate at the end of each election cycle A.R.S. § 16-904 (F)

Statutory Reporting Deadlines

- During an election year
- 1. January 31, 2016 (on February 1)
- 2. June 30, 2016
- 3. Pre-Primary - August 26, 2016
- 4. Post-Primary – Sept. 29, 2016
- 5. Pre-General - November 4, 2016
- 6. Post-General - December 8, 2016
- Must file BEFORE 11:59pm on Deadline date or 5:00 pm on deadline date if filing on paper.



NAME OF REPORT	TIME PERIOD COVERED IN REPORT	REPORT DUE BETWEEN
January 31 Report	Nov. 25, 2014 through Dec. 31, 2015	Jan. 1, and Feb. 1, 2016
June 30 Report	Jan. 1, through May 31, 2016	June 1, and June 30, 2016
Pre-Primary report	June 1, through Aug. 18, 2016	Aug. 19, and Aug. 26, 2016
Post-Primary report	August 19, through Sept. 19, 2016	Sept. 20, and Sept. 26, 2016
Pre-General report	Sept. 20, through Oct. 27, 2016	Oct. 28, and Nov. 4, 2016
Post-General report	Oct. 28, through Nov. 28, 2016	Nov. 29, and Dec. 8, 2016
<i>Standing Committees file reports 9 times a year</i>		

Where do committees report?

- Secretary of State (SOS)
 - Candidates and political committees involved with **statewide and legislative** elections.
- County Officer in Charge of Elections
 - Candidates and political committees involved with **county or school district** elections.
- City or Town Clerk
 - Candidates and political committees involved with **city or town** elections.

CF Reporting Enforcement

MANDATORY late fees

Failure to timely file CF reports

- \$10 per business day late
- File accrues until day report is filed (NEW!)
- Fine may reach \$25 per day late
- Only Attorney General can waive fee if “good cause” shown and is refunded at AG’s discretion. § 16-918(E)

3 Most Common Errors

- Political Committee's THREE most common errors
 1. Failure to File campaign finance reports **on time.**
 2. Failure to disclose "Paid for by..." on literature or advertisement.
 3. Failure to Terminate Committee after election.

Campaign Literature

Literature or advertisement §§ 16-912, 912.01

- that expressly advocates election or defeat of a candidate
- solicits contributions to any political committee

Must disclose identity of committee

- “paid for by” followed by name of committee as it appears on the Statement of Organization or \$500 Threshold Exemption Statement
- If a § 16-901(20)(f), remedy in next leg session

“Paid for by...” Disclosure

Literature

- Legible
- Conspicuous



Telecommunication

- Spoken & written
- Robocalls



Automated phone calls & web pages are telecommunications, include disclosure!

Disclosure Exemptions:

- *Candidate's* own signs § 16-912 (C)
- Bumper stickers
- Pins & buttons
- Pens
- Similar small items
- NEW = Contact Info on signs § 16-1019 (not a campaign finance statute, in Chapter 7)

Contact Info on signs

- NEW §§ 16-1019(C)&(D) - check with local jurisdiction about sign placement and regulations

16-1019. Political signs; printed materials; tampering; classification

C. Notwithstanding any other statute, ordinance or regulation, a city, town or county of this state shall not remove, alter, deface or cover any political sign if the following conditions are met:

1. The sign is placed in a public right-of-way that is owned or controlled by that jurisdiction.
2. The sign supports or opposes a candidate for public office or it supports or opposes a ballot measure.
3. The sign is not placed in a location that is hazardous to public safety, obstructs clear vision in the area or interferes with the requirements of the Americans with disabilities act (42 United States Code sections 12101 through 12213 and 47 United States Code sections 225 and 611).
4. The sign has a maximum area of sixteen square feet, if the sign is located in an area zoned for residential use, or a maximum area of thirty-two square feet if the sign is located in any other area.
5. The sign contains the name and telephone number or website address of the candidate or campaign committee contact person.

D. If the city, town or county deems that the placement of a political sign constitutes an emergency, the jurisdiction may immediately relocate the sign. The jurisdiction shall notify the candidate or campaign committee that placed the sign within twenty-four hours after the relocation. If a sign is placed in violation of subsection C and the placement is not deemed to constitute an emergency, the city, town or county may notify the candidate or campaign committee that placed the sign of the violation. If the sign remains in violation at least twenty-four hours after the jurisdiction notified the candidate or campaign committee, the jurisdiction may remove the sign. The jurisdiction shall contact the candidate or campaign committee contact and shall retain the sign for at least ten business days to allow the candidate or campaign committee to retrieve the sign without penalty.

Citizens United v FEC

- Heads Up! Independent Expenditures!
- Citizens United v FEC, 130 S. Ct 876, (2010) – The United States Supreme Court held in Citizens United that corporations, limited liability companies or labor organizations have the right under the First Amendment to make independent expenditures FOR or AGAINST candidates.
- These committees commonly called “SuperPACs” or.... “Dark Money”

Independent Expenditure

- A.R.S. § 16-901(14) “Independent Expenditure” (IE) means an expenditure that expressly advocates **the election or defeat** of a clearly identified candidate made without cooperation, consultation or in concert with the candidate.
- Arizona Legislature established registration & notification requirements in § 16-914.02
- Notification of expenditures displayed on SOS website
- Check with your filing agency where displayed

Nomination Process

- Between May 2, 2016 – June 1, 2016 at 5:00 pm:
 - Candidate Nomination Paper
 - Candidate Nomination Petitions
 - Candidate Financial Disclosure
 - 10-day Candidate Challenge § 16-351
- Primary Election Date = August 30, 2016
- General Election Date = November 8, 2016
- Official Canvass of Gen Election = December 5, 2016



STATE OF ARIZONA
NOMINATION PAPER
AFFIDAVIT OF QUALIFICATION
CAMPAIGN FINANCE LAWS STATEMENT
[A.R.S. §§ 16-311, 16-905(l)(5)]

FOR OFFICE USE ONLY

You are hereby notified that I, the undersigned, a qualified elector, am a candidate for the office of _____ subject to the action of the _____ Party, at the Primary Election to be held on _____, and at the General Election to be held _____, should I be nominated.

I will have been a citizen of the United States for _____ years next preceding my election and will have been a citizen of Arizona for _____ years next preceding my election and will meet the age requirement for the office I seek and have resided in _____ County for _____ years and in precinct _____ for _____ years before my election.

I do solemnly swear (or affirm) that at the time of filing, I am a resident of the county, district or precinct which I propose to represent, I have no final, outstanding judgments against me of more than an aggregate of \$1,000 that arose from failure to comply with or enforcement of ARS Title 16, Chapter 6, and as to all other qualifications, I will be qualified at the time of election to hold the office that I seek, having fulfilled the constitutional and statutory requirements for holding said office.

 Actual residence address or description of place of residence (city or town) (zip)

 Post office address (city or town) (zip)

Print or type your name on the following line in the exact manner you wish it to appear on the ballot. A.R.S. § 16-311(G).

 LAST NAME , FIRST NAME

 CANDIDATE SIGNATURE

State of _____)
 County of _____)

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 20_____.

 Notary Public

(Seal)

I have read all applicable laws relating to campaign financing and reporting.

 CANDIDATE SIGNATURE



FINANCIAL DISCLOSURE STATEMENT
(For use by Public Officers and Candidates of the State of Arizona)

Name of Public Officer or Candidate _____

Address _____

Public Office Held or Sought _____ District # _____

Please select the appropriate box that reflects your service for this filing year:

- I am a **public officer** filing this statement covering the 12 months of calendar year 20____.
- I have been **appointed** to fill a vacancy in a public office within the last 60 days and am filing this Financial Disclosure Statement covering the 12 month period ending with the last full month prior to the date I took office.
- I am a **public officer who has served in the last full year of my final term**, which expires less than thirty-one days into calendar year 20____. This is my final Financial Disclosure Statement covering the last 12 months plus the final days of my term for the current year.
- I am a **candidate** for a public office, and am filing this Financial Disclosure Statement covering the 12 months preceding the date of this statement, from the month of _____ 20____, to the month of _____ 20____.

VERIFICATION

I do solemnly swear that the Financial Disclosure Statement filed herewith is in all things true and correct, and fully shows all information I am required to report pursuant to A.R.S. § 38-542.

Signature of Public Officer or Candidate

State of _____)

County of _____)

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 20_____.

Notary Public

My Commission expires

(Seal)

ARIZONA



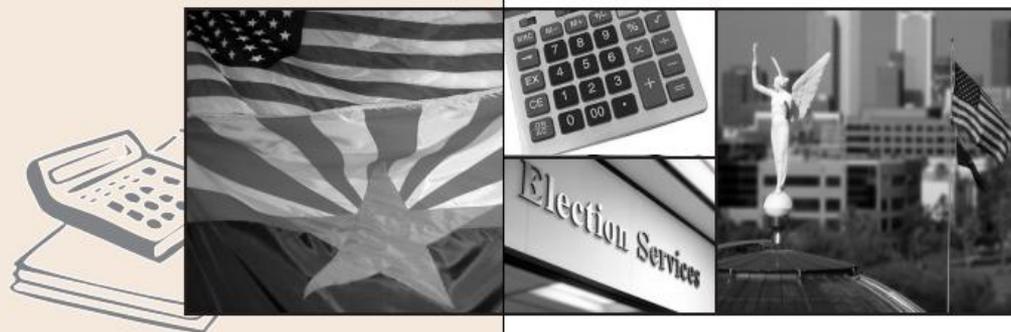
DEPARTMENT OF STATE
Office of Secretary of State
AN ELECTION SERVICES DIVISION PUBLICATION



Instructions for

Financial Disclosure Statements

DECEMBER 2013



About this publication:

This Financial Disclosure handbook aids in the understanding of filing requirements for Financial Disclosure Reports as a candidate and as a public officer in Arizona. Our staff is available to help you understand your filing requirements with this office.

Partisan Nomination Petition

Put optional photo
here

I, the undersigned, a qualified elector of the county of _____, state of Arizona, and of (here name political division or district from which the nomination is sought) _____ and a member of the _____ party or a person who is registered as no party preference or independent as the party preference or who is registered with a political party that is not qualified for representation on the ballot, hereby nominate _____ who resides at _____ in the county of _____ for the party nomination for the office of _____ to be voted at the primary election to be held _____ as representing the principles of such party, and I hereby declare that I am qualified to vote for this office and that I have not signed, and will not sign, any nomination petition for more persons than the number of candidates necessary to fill such office at the next ensuing election. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county recorder for purposes of updating my voter registration file.



Signature	Printed name	Actual residence address, description of place of residence or Arizona post office box address, city or town	Date of signing
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

Instructions for Circulators

1. All petitions shall be signed by circulator.
2. Circulator is not required to be a resident of this state but otherwise must be qualified to register to vote in this state and, if not a resident of this state, shall register as a circulator with the secretary of state.
3. Circulator's name shall be typed or printed under the circulator's signature.
4. Circulator's actual residence address or, if no street address, a description of residence location shall be included on the petition.

I, _____ a person who is not required to be a resident of this state but who is otherwise qualified to register to
(Printed Name)
vote in the county of _____, in the state of Arizona, hereby verify that each of the names on the petition was signed in my presence on the date indicated and that in my belief each signer was a qualified elector who resides at the address given as their residence on the date indicated. I further verify that each signer is a member of the party from which the candidate is seeking nomination, or the signer is a member of a political party that is not entitled to continued representation on the ballot, or the signer is registered as independent or no party preferred.

Signature of Circulator

Typed or Printed Name of Circulator

Circulator's Actual Residence Address
(If no street address, a description of residence location shall be included on the petition)

City or Town and Zip Code

Signature requirements

- Based on March 1, 2016 voter registration figures
- New formula for 2016 election §§ 16-193, 321-322
- “Qualified Signers”
- 2014 signature requirements available as sample
- 50% of Statewide and Legislative signatures required may be collected through SOS “E-Qual”, the electronic petition system § 16-316

Updated for
new website

ARIZONA

E-Qual User Manual

State Capitol
Phoenix, Arizona



*Published by the Department of State
Office of the Secretary of State*

November 2015



Arizona Secretary of State's Office
Election Services Division
1700 W. Washington St., 7th Floor
Phoenix, Arizona 85007

www.azsos.gov

Wrapping Up the Campaign

Win or Lose, Don't forget to terminate!

- File a final campaign finance report
 - Must report a zero balance on CF Report
- File a “Termination Statement “ for Statement of Organization or \$500 Threshold Exemption Statement committees
- Good Luck with your election!

Questions?

- Contact information: (cards available)

Nancy Read

Campaign Finance

Supervisor

Alyssa McKinley

Campaign Finance

Specialist

Arizona Secretary of State

1700 West Washington, 7th floor

Phoenix, AZ 85007

(602) 364-1562

nread@azsos.gov

(602) 364-4855

amckinley@azsos.gov

SOS Campaign Finance Filing

The screenshot shows the Arizona Secretary of State website. At the top left is the name 'MICHELE REAGAN' and her title 'Secretary of State State of Arizona' next to a photo of her. To the right is the text 'Arizona Secretary of State' and the 'az.gov STATE OF ARIZONA' logo. A navigation bar contains links for 'Elections', 'Business', 'Services', 'Rules', 'State Library', and 'About the Office'. The 'Elections' link is circled in red. Below the navigation bar is a search bar. The main content area is titled 'Campaign Finance & Reporting'. On the left is a sidebar menu with items: 'Elections', 'Elections Calendar & Upcoming Events', 'Voting In This Election', 'Campaign Finance & Reporting' (highlighted in orange), 'Search the Campaign Finance Database', 'Make An Electronic Campaign Finance Filing' (circled in red), 'Contribution Limits', 'Search Financial Disclosure Statements', and 'Running for Office'. The main content area features a large banner with two panels: 'Campaign Finance Filing' with an image of the state capitol building, and 'Search the Campaign Finance Database' with an image of a magnifying glass over a stack of money. Below the banner is a section titled 'Notifications of Contributions' with a bulleted list of updates. On the right is a table titled 'Upcoming Reporting Dates' with two columns: dates and report names.

Arizona Secretary of State

Elections | Business | Services | Rules | State Library | About the Office

Home › Elections ›

Campaign Finance & Reporting

Campaign Finance Filing

Search the Campaign Finance Database

Notifications of Contributions

- 2016 General Election Ballot Measure Notifications
- Candidate Contributions Over \$1,000 Less Than 20 Days Before An Election
- Multicandidate PAC List

Upcoming Reporting Dates

Jan 1, 2016 to Feb 1, 2016	January 31 Report
Jun 1, 2016 to Jun 30, 2016	June 30 Report
Aug 19, 2016 to Aug 26, 2016	Pre-Primary Report
Sep 20, 2016 to Sep 29, 2016	Post-Primary Report
Oct 28	Pre-General Report

Create a Candidate Committee

**MICHELE
REAGAN**
Secretary of State
State of Arizona



Arizona Secretary of State



[Elections](#)

[Business](#)

[Services](#)

[Rules](#)

[State Library](#)

[About the Office](#)

[Campaign Finance - Log In](#)

[Help](#)

Login

Enter User Name:

Enter Password:

Login

[Create new Committee](#)

[Create a new Corporation, LLC, or Labor Organization reporting account](#)

[Create a new Individual Filer reporting account](#)

[Forgot Password](#)

Create a Candidate Committee

Committee Setup

Welcome to the Campaign Finance Reporting System.

The next few screens will guide you through the process of entering your committee information, printing your committee's Statement of Organization, and creating user logins for your committee users.

If you need help at any time, select the "Help" link in the upper right corner of the screen.

You must submit a signed Statement of Organization to the Secretary of State. Once your completed Statement of Organization has been accepted, you will receive a confirmation email. No committee activity may begin until your committee's Statement of Organization is accepted by the Secretary of State.

Next >

Version: 2.5

Create a Candidate Committee

MICHELE REAGAN
Secretary of State
State of Arizona



Arizona Secretary of State

[Elections](#) [Business](#) [Services](#) [Rules](#) [State Library](#) [About the Office](#)

Campaign Finance - Committee Setup

Committee Type:

Committee Name:

Physical Address

Street:

City: State: Zip:

Same as Physical Address

Mailing Address

Street:

City: State: Zip:

Phone Number:

Fax Number:

(Optional)

Email Address:

Financial Institutions (Banks)

#1:

#2:

#3:

Office Sought:

Party Affiliation:

Candidate County of Residence:

Election:

First Page Basic committee info

- Committee name
- Address
- Financial institution
- Office Sought

Create a Candidate Committee

MICHELE REAGAN
Secretary of State
State of Arizona



Arizona Secretary of State

Elections | **Business** | **Services** | **Rules** | **State Library** | **About the Office**

Campaign Finance - Committee Member Setup

Committee Chairman	<input type="button" value="Select Chairman"/> * <input type="button" value="EditName"/> Name: Simpson, Marge Occupation: homemaker Employer: self Address: 742 Evergreen Terrace Springfield AZ - 85123
Committee Treasurer	<input type="button" value="Select Treasurer"/> * <input type="button" value="EditName"/> Name: Simpson, Lisa Occupation: child genius Employer: Springfield Elementary Address: 742 Evergreen Terrace Springfield AZ - 85123
Candidate	<input type="button" value="Select Candidate"/> * <input type="button" value="EditName"/> Name: Simpson, Homer Jay Occupation: nuclear safety inspector Employer: Springfield Nuclear Power Plant Address: 742 Evergreen Terrace Springfield AZ 85123

Version: 2.5

Second Page Member Setup

- Chairman
- Treasurer
- Candidate

Create a Candidate Committee

Third Page
User Setup

- Must have one administrator
- Login is an email address

MICHELE REAGAN
Secretary of State
State of Arizona

Arizona Secretary of State

Elections | *Business* | *Services* | *Rules* | *State Library* | *About the Office*

Campaign Finance - User Selection

Name	Email	Privilege Level	
Simpson, Lisa	noreply6@azsos.gov	Administrator	<input type="button" value="Change"/> <input type="button" value="Delete"/>
Simpson, Homer	noreply7@azsos.gov	Enter Contributions	<input type="button" value="Change"/> <input type="button" value="Delete"/>

After making the necessary changes, you will have to click on the Finished button in order for the changes to be applied.
Version: 2.5

Create a Candidate Committee

Fourth Page
Print Document

- Participating candidates will print one more form before the statement of organization.

Correspondence Confirmation

Your new political committee requires you to file a Statement of Organization. State law requires that any changes to your committee require a completed Amended Statement of Organization be filed with the Secretary of State within five (5) business days.

Mail or otherwise deliver your Statement of Organization to:

Arizona Secretary of State
1700 W Washington Street
Floor 7 Attn: Campaign Finance
Phoenix, AZ 85007

The process of organizing or amending is not complete until the Secretary of State receives your completed Statement of Organization. You will be notified via email when the Statement of Organization is received.

[Print Statement](#)



0000342952



STATE OF ARIZONA
POLITICAL COMMITTEE
STATEMENT OF ORGANIZATION

- Initial Registration
 Amended Statement
 Out of State Committee
 Standing Political Committee

Titles 16 & 19, Arizona Revised Statutes
 Definitions, statutory references and important information on page 2.

COMMITTEE ID NUMBER
201600250

NAME OF POLITICAL COMMITTEE (For ballot measure committee, name shall include official petition serial number) HOMER SIMPSON FOR SENATE		DATE 10/13/2015	
TYPE OF COMMITTEE CANDIDATE (NON-PARTICIPATING)		BALLOT MEASURE <input type="checkbox"/> SUPPORT <input type="checkbox"/> OPPOSE	
COMMITTEE ADDRESS 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE AZ
		ZIP 85123	
COMMITTEE MAILING ADDRESS (if different from above) 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE AZ
		ZIP 85123	
COMMITTEE TELEPHONE # (602) 542-8683	COMMITTEE FAX #	COMMITTEE EMAIL ADDRESS NOREPLY@AZSOS.GOV	
NAME OF SPONSORING ORGANIZATION (if applicable)		TYPE OF ORGANIZATION	
ADDRESS OF SPONSORING ORGANIZATION		RELATIONSHIP TO POLITICAL COMMITTEE	
EACH POLITICAL COMMITTEE SHALL HAVE A CHAIRMAN AND TREASURER. THE POSITION OF CHAIRMAN AND TREASURER OF A SINGLE POLITICAL COMMITTEE MAY NOT BE HELD BY THE SAME INDIVIDUAL, EXCEPT THAT A CANDIDATE MAY BE CHAIRMAN AND TREASURER OF HIS OR HER OWN CAMPAIGN COMMITTEE. A.R.S. § 16-902(A).			
NAME OF COMMITTEE CHAIRMAN MARGE SIMPSON		CHAIRMAN'S TELEPHONE # (602) 555-1234	CHAIRMAN'S FAX #
CHAIRMAN'S ADDRESS 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE AZ -
		ZIP 85123	
CHAIRMAN'S OCCUPATION HOMEMAKER	CHAIRMAN'S EMPLOYER SELF	CHAIRMAN'S EMAIL ADDRESS MARGE@SIMPSON.COM	
NAME OF COMMITTEE TREASURER LISA SIMPSON		TREASURER'S TELEPHONE # (602) 542-1234	TREASURER'S FAX #
TREASURER'S ADDRESS 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE AZ -
		ZIP 85123	
TREASURER'S OCCUPATION CHILD GENIUS	TREASURER'S EMPLOYER SPRINGFIELD ELEMENTARY	TREASURER'S EMAIL ADDRESS LISA@SPRINGFIELD.COM	
LIST THE NAMES OF ALL FINANCIAL INSTITUTIONS WITH WHICH THE COMMITTEE MAINTAINS ACCOUNTS OR SAFETY DEPOSIT BOXES. (Do not list account numbers.)			
1. BANK OF SPRINGFIELD	2.	3.	
FOR A CANDIDATE'S CAMPAIGN COMMITTEE OR AN EXPLORATORY COMMITTEE, PROVIDE THE FOLLOWING INFORMATION: (For Exploratory Committees party affiliation and office sought are optional.)			
NAME OF CANDIDATE OR DESIGNATING INDIVIDUAL ("DI") HOMER JAY SIMPSON		ELECTION CYCLE 2016	
CANDIDATE OR DI'S TELEPHONE # (602) 542-1234	CANDIDATE OR DI'S FAX #	COUNTY OF RESIDENCE MARICOPA	
CANDIDATE OR DI'S ADDRESS 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE AZ
		ZIP 85123	
CANDIDATE OR DI'S EMAIL ADDRESS HOMER@SIMPSON.COM	PARTY AFFILIATION AMERICANS ELECT	OFFICE SOUGHT STATE REPRESENTATIVE - DISTRICT 27	

Your Treasurer, not you

**MICHELE
REAGAN**
Secretary of State
State of Arizona



Arizona Secretary of State



[Elections](#)

[Business](#)

[Services](#)

[Rules](#)

[State Library](#)

[About the Office](#)

Home Page - 201600250 Homer Simpson for Senate

[Help](#)

[Account Status](#)

[Income](#) [Expenses](#) [Loans](#) [Accts & Transactions](#) [Reports](#) [Acct Mgmt](#)

[Switch](#) | [Logout](#)

Contributions ▶

Refunds, Credits, Rebates ▶

Interest and Dividends

Shared Expense Payment from a Committee

Other Income

Individual Contributions

Candidate or Family Contributions

Committee Contributions

CCEC \$5 Qualifying Contributions

Aggregate Contributions less than \$50

In-Kind Contributions ▶

Reporting System.

the new Campaign Finance Reporting reporting.

longer any software to install or

privileges to work on your reporting.

Amending reports now shows the

Our improved reporting system posts reports original report in addition to any amendments.

If you need general help about using the system, click the Help link at the top of this page. If you need help while on another page, the Help link on that page will give you specific help for that page.

Contribution from Individuals - 201600250 Homer Simpson for Senate

[Help](#)

Income **Expenses** **Loans** **Accts & Transactions** **Reports** **Acct Mgmt**

[Switch](#) | [Logout](#)

Contribution Date:  *

*

Contributor Name: Name: Simpson, Marge
Occupation: homemaker
Employer: self
Address: 742 Evergreen Terrace
Springfield AZ - 85123

Contribution Amount: *

Check #:

Receipt #:

Deposit batch #:

Event:

Event Date: 

Memo:

Information about Contribution from Individuals

A contribution received from an individual other than the candidate or a family member of the candidate. If a contributor donates \$50 or less and they may contribute again later in the election cycle, record their contribution here. If the contributor will only be contributing once, record their contribution in "Less than \$50 contributions". If a married couple makes a contribution, make two entries noting each person's share of the contribution.

Attention Participating Candidates: Individuals contributions may not be accepted after the qualifying period, and must be within prescribed early contribution limits.

Your Treasurer, not you

Home Page - 201600250 Homer Simpson for Senate [Help](#)

Income **Expenses** **Loans** **Accts & Transactions** **Reports** **Acct Mgmt** [Switch](#) | [Logout](#)

- Immediate Cash/Check Expenditure ▶
 - Operating Expense
 - Other Expenses
- Purchase on Terms/Credit ▶
- Pay on Terms/Credit ▶
- Add Sub-Vendor to Transaction
- Expend In-Kind Contribution ▶
- Contribute to Another Committee
- Submit \$5 Qualifying Contributions to SOS
- Pay Another Committee for Shared Expense
- Give a Refund ▶

Version: 2.5

Campaign System for
All you need
limitations
Administra
Our improv
report in ac
If you need
page, the h

ce Reporting System.
The new Campaign Finance Reporting
of the art in campaign finance reporting.
e reporting system. There is no longer any software to install or
stem.
d assign them appropriate privileges to work on your reporting.
ecretary of State's webpage. Amending reports now shows the original
Help link at the top of this page. If you need help while on another
for that page.

Your Treasurer, not you

Operating Expense - Pay Cash/Check - 201600250 Homer Simpson for Senate [Help](#)

Income **Expenses** **Loans** **Accts & Transactions** **Reports** **Acct Mgmt** [Switch](#) | [Logout](#)

Expenditure Date:  *

*

Paid To: Name: ABC Signs
Address: Researching
Researching Az 00000

Amount: *

Expense Categories: Category: ▼ *

Subcategory: ▼ *

Check #:

Memo:

Information about Operating Expense - Pay Cash/Check
Expenditures made by either check, cash or debit card.

Version: 2.5

Six reports due

Your Treasurer, not you

Reports - 201600250 Homer Simpson for Senate

[Help](#)

[Income](#) [Expenses](#) [Loans](#) [Accts & Transactions](#) [Reports](#) [Acct Mgmt](#)

[Logout](#)

Reports Currently Due

Report Due Date	Action	Report Name	Status
 10/30/2015	<input type="button" value="File"/> <input type="button" value="Preview"/>	2016 - Pre-General Election Report 1	Due by 10/30/2015

Upcoming Reports

Earliest Day to File	Last Day to File	Report Name	Status
 01/01/2016	02/01/2016	2016 - January 31st Report	<input type="button" value="Preview"/>

Reports Previously Filed

Report Due Date	Date Filed	Report Name	Status
-----------------	------------	-------------	--------

Account Status

-  Report 10/30/15 (Due)
-  Report 12/03/15 (Next)

Terminate the Committee

Terminate Committee - 201600250 Homer Simpson for Senate

[Help](#)

[Income](#) [Expenses](#) [Loans](#) [Accts & Transactions](#) [Reports](#) [Acct Mgmt](#)

[Switch](#) | [Logout](#)

Your committee is eligible to terminate because you have a zero cash balance. Terminating your committee means that you will no longer be able receive any contributions or make any disbursements. Additionally, you will not be able to log on or amend any campaign finance reports for this committee.

Make sure you have completed ALL financial activities for this committee before terminating.

To complete your termination, you must print and sign a Termination Statement by clicking the button below. This will also file a final campaign finance report for your committee showing your zero cash balance.

The process is not complete until the Secretary of State receives your completed Termination Statement. You will be notified via email when it is received.

[Print](#)

Version: 2.5



0000342981



STATE OF ARIZONA
POLITICAL COMMITTEE
TERMINATION STATEMENT

Pursuant to A.R.S. §§ 16-914 and 16-915.01

COMMITTEE ID NUMBER
201600250

NAME OF POLITICAL COMMITTEE (For ballot measure committee, name shall include official petition serial number) HOMER SIMPSON FOR SENATE		DATE 10/13/2015	
TYPE OF COMMITTEE CANDIDATE (NON-PARTICIPATING)		BALLOT MEASURE <input type="checkbox"/> SUPPORT <input type="checkbox"/> OPPOSE	
COMMITTEE ADDRESS 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE ZIP AZ 85123
COMMITTEE MAILING ADDRESS (if different from above) 742 EVERGREEN TERRACE		CITY SPRINGFIELD	STATE ZIP AZ 85123
COMMITTEE TELEPHONE # (602) 542-8683	COMMITTEE FAX #	COMMITTEE EMAIL ADDRESS NOREPLY@AZSOS.GOV	
NAME OF SPONSORING ORGANIZATION (if applicable)		TYPE OF ORGANIZATION	
ADDRESS OF SPONSORING ORGANIZATION		RELATIONSHIP TO POLITICAL COMMITTEE	
FOR A CANDIDATE'S CAMPAIGN COMMITTEE, PLEASE PROVIDE THE FOLLOWING INFORMATION:			
CANDIDATE'S NAME HOMER JAY SIMPSON		OFFICE SOUGHT STATE REPRESENTATIVE - DISTRICT 27	
SELECT THE BOXES BELOW THAT APPLY:			
<input type="checkbox"/> A. This is to certify that all contributions received and all expenditures made on behalf of the political committee indicated above have been reported as required by A.R.S. § 16-913. We further certify that the political committee will no longer receive any contributions or make any disbursements, that the committee has no outstanding debts or obligations, and that any surplus monies have been disposed of pursuant to A.R.S. §16-915.01. Please mark the appropriate statement below to indicate which campaign finance report states the disposition of any surplus monies: <input type="checkbox"/> The disposition of surplus monies was submitted on the campaign finance report filed on _____. <input type="checkbox"/> \$500 Threshold Committee certifies that the statement in part A., above is true and complete. (\$500 threshold committees only).			
<input type="checkbox"/> B. This committee hereby terminates all activity within the jurisdiction of _____, and asserts that the committee intends to remain active in other jurisdictions and that the committee's remaining monies shall be used for activity in other jurisdictions.			
<input type="checkbox"/> C. This committee has transferred the committee's debts and obligations to a subsequent committee. Please enter the full name and ID# of the committee into which debts and obligations have been transferred. _____ Name of committee Committee ID Number			

We, _____, certify under penalty of perjury that this statement of
(Printed Name of Chairman and Treasurer)
termination pursuant to A.R.S. §16-914 is true and complete.

Signature of Chairman

Date

Signature of Treasurer

Date

Questions?

- Contact information: (cards available)

Nancy Read

Campaign Finance

Supervisor

Alyssa McKinley

Campaign Finance

Specialist

Arizona Secretary of State

1700 West Washington, 7th floor

Phoenix, AZ 85007

(602) 364-1562

nread@azsos.gov

(602) 364-4855

amckinley@azsos.gov



Thank you for having us and
your time!