



**Cochise County**  
**Community Development**  
 Planning, Zoning and Building Safety Division

*Public Programs...Personal Service*  
 www.cochise.az.gov

**BUILDING PERMIT EXTENSION REQUEST**

**Building Permits:** Shall be valid for 2 years from original issuance, a one-time request for extension may be requested for one additional year for a fee of **\$50.00**.

**Owner-Builder Opt Out Permits:** shall be valid for 36 months form original issuance, a one-time request for extension may be requested for one additional year for a fee of **\$50.00**.

**Manufactured Home Permits:** Shall be valid for 6 months from original issuance, a one-time request for extension may be requested for an additional 6 months for a fee of **\$50.00**.

**In addition to this form, you must submit pictures of your progress and a check to cover your fees.**

**Note: Only one extension will be granted, no exceptions.**

Date of Request: \_\_\_\_\_ Permit No: \_\_\_\_\_ Parcel Number: \_\_\_\_\_  
 Work Site Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Requested by: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Reason for Extension Request: (Must be completed)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Construction Completion Date: \_\_\_\_\_

Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

- Approved & Date of Expiration:
- Denied & Reason:

\_\_\_\_\_  
 Dora Flores, Zoning Administrator

\_\_\_\_\_  
 Date

**Planning, Zoning and Building Safety**  
 1415 Melody Lane, Building E  
 Bisbee, Arizona 85603  
 520-432-9300  
 520-432-9278 fax  
 1-877-777-7958  
 planningandzoning@cochise.az.gov

**Highway and Floodplain**  
 1415 Melody Lane, Building F  
 Bisbee, Arizona 85603  
 520-432-9300  
 520-432-9337 fax  
 1-800-752-3745  
 highway@cochise.az.gov  
 floodplain@cochise.az.gov