



COCHISE COUNTY JOINT PERMIT APPLICATION

Cochise County Community Development, 1415 Melody Ln., Bldg. E, Bisbee, AZ 85603 (520) 432-9240. Fax (520) 432-9278, www.cochise.az.gov

PLEASE PRINT OR TYPE PARTS A-F BELOW

PART A: DESCRIPTION OF PROPERTY

Tax Parcel Identification # _____
 Subdivision _____
 Site Location/Address/City _____
 Property Owner Name _____
 Mailing Address/City/Zip Code _____
 Name of Applicant (if not property owner) _____
 Mailing Address/City/Zip Code _____
 Contact Person _____ Phone Number _____
 Email _____ Fax Number _____

PART B: PROPOSED PROJECT

Replacement Manufactured Home Yes No Year of Manufactured Home _____
 Gross Floor Area of Proposed Project _____ Structure Height _____
 Estimated Value of Proposed Project _____ If constructing an addition/improvement to existing structure, what is the assessed value of existing structure? _____

PART C: HEALTH SERVICES SECTION

1. Sewer or Septic System
 TO BE COMPLETED IF ON SEPTIC SYSTEM ONLY:
 Septic System: New Existing No. of Bedroom(s)/Den(s) _____
 Indicate who will perform work: Owner Contractor
 If contractor, list name and license # _____

2. Water Supply: Public Community Well Private Well

PART D: FLOODPLAIN SECTION

1. Will watercourse be altered/relocated as a result of proposed use? Yes No
 2. Proposed wash crossing: Bridge Culvert Dip Fill None
 3. If alteration or wash crossing, explain on site plan and note if Temporary or Permanent
 4. Any washes within 300' of the project? Yes No

PART E: HIGHWAY RIGHT-OF-WAY SECTION

1. Are any of the following existing on your property?
 Electricity TV Cable Telephone Sewer Gas Culvert Driveway

2. Installation to property required:
 Electricity Underground Overhead TV Cable Underground Overhead
 Telephone Sewer Gas Culvert Driveway Water Line
 Other _____

PART F: CERTIFICATION SIGNATURE

I hereby certify that I am the owner or duly authorized owner's agent and that all information on this application and the attached site plan is accurate. I understand that if any of this information is false, it may be grounds for revocation of this permit. I further certify that I will comply with all County, State and Federal regulations applicable to said property, and **acknowledge that I am not authorized to begin work until I have received a numbered permit.** I FURTHER AUTHORIZE COUNTY EMPLOYEES AND APPROPRIATE REGULATORY AGENCIES TO ENTER ONTO SAID PROPERTY TO MAKE REASONABLE INSPECTIONS FOR COMPLIANCE.

Signature: _____ Date: _____

FOR DEPARTMENTAL USE ONLY

Assigned County Address _____
 Building Code Construction Plans submitted: Yes No SV Sub-Watershed
 Owner Built: Limited Non Code Hubbard Zone Tombstone Aqueduct BST
 Growth Area _____ Plan Designation _____ Tn. _____ Rg. _____ Sec. _____
 Zoning District _____ Map Ref. _____ Supervisor District _____
 Flood Zone _____ Panel # _____ Panel Date _____
 Lot Area _____ Setbacks: N _____ S _____ E _____ W _____

PERMIT PROCESSING INFORMATION

Right-of-Way Rev. By: _____ Date _____ Permit Required Y N
 Flood Control Rev. By: _____ Date _____ Permit Required Y N
 Health Services Rev. By: _____ Date _____ Permit Required Y N
 RAD Rev. By: _____ Date _____ Review Required Y N

Permit Type	Permit No.	Date Received	Fee	Receipt No.	Description
Bldg Code					
Bldg Code					
Bldg Code					
Non-Bldg Code					
Non-Bldg Code					
Manufactured Home/FBB					
Health					
Right-of-Way					
Flood Control					
RAD					
Review (Res/Comm)					
Surcharge/Other (specify)					
Other (specify)					
Total					

Permit approved for issuance by Permit Coordinator

Signature: _____ Date: _____



Cochise County
Community Development
Planning, Zoning and Building Safety Division
Public Programs...Personal Service
www.cochise.az.gov

**Land Clearing Permit Application
(For Clearing-Only Activities)**

Please submit this application (both pages) along with a Site Plan and a Cochise County Joint Permit Application and the fee of \$50. It will be reviewed by the Community Development Department. If all requirements are met, a permit for clearing will be issued to you. No land clearing in accordance with the Land Clearing Ordinance, may be conducted without prior written approval from this Department.

Name: _____ Parcel Number* _____
*(Can be found on Tax Statement, also known as Tax Parcel I.D. Number):

Mailing Address: _____
Street or PO Box City, State Zip Code

Phone Number: _____

1. **Describe the purpose for clearing** (*vegetation control, road building, pasture improvement, fence building, etc.*).

2. **How many acres of your parcel are going to be cleared?** (*Note: There are 43,560 square feet in one acre. This is equal to a square approximately 208 feet by 208 feet.*)

3. **Describe proposed dust and erosion control measures that will be taken. These should be described or illustrated on the site plan as well.** (*Note: If the County receives complaints or becomes aware of a particular problem resulting from this clearing activity, the County will investigate the situation to determine if the applicant has applied appropriate measures to minimize the dust, water run-off and erosion that may result from the land clearing activity. The County reserves the right to place additional requirements upon the applicant if the dust and erosion*

Planning, Zoning and Building Safety
1415 Melody Lane, Building E
Bisbee, Arizona 85603
520-432-9300
520-432-9278 fax
1-877-777-7958
planningandzoning@cochise.az.gov

Highway and Floodplain
1415 Melody Lane, Building F
Bisbee, Arizona 85603
520-432-9300
520-432-9337 fax
1-800-752-3745
highway@cochise.az.gov
floodplain@cochise.az.gov

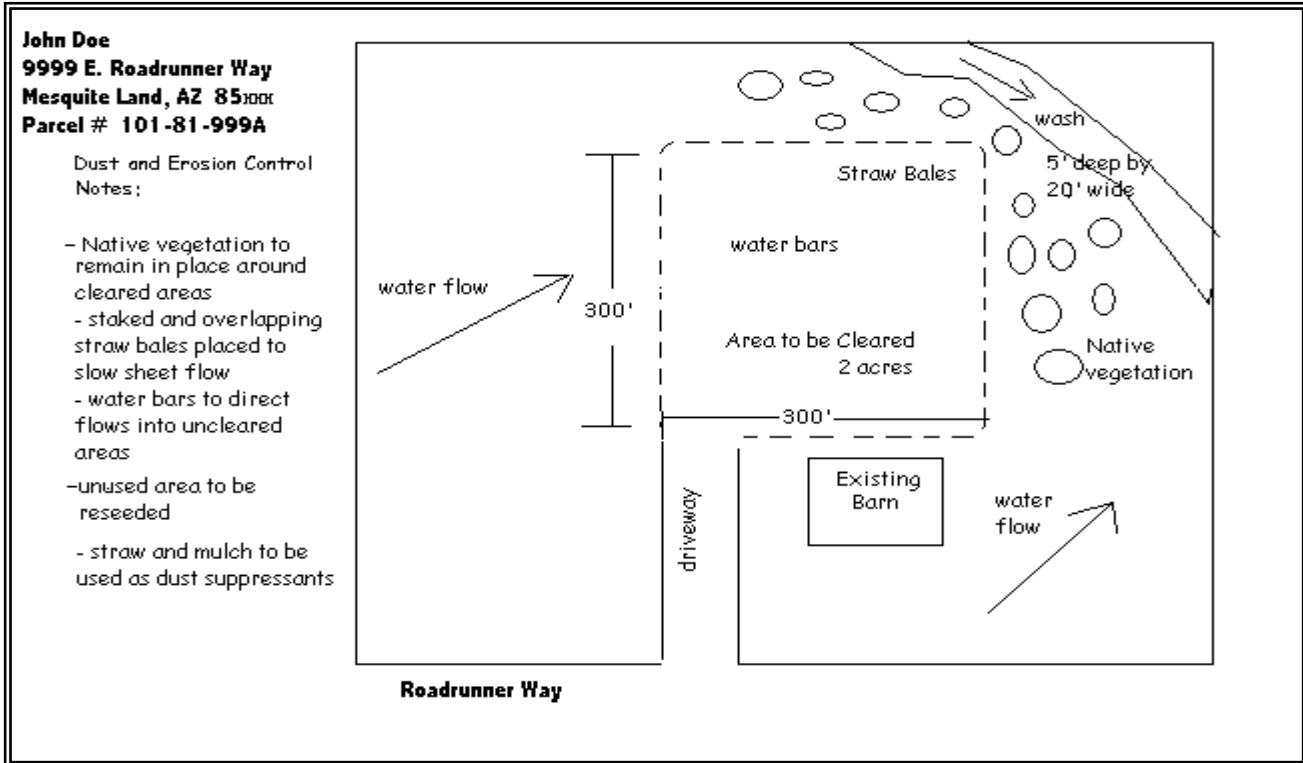
control measures either proposed or implemented by the applicant are insufficient or inappropriate for that particular situation. The failure to take reasonable measures to minimize these impacts is a violation of the Cochise County Land Clearing Ordinance and may subject the applicant to enforcement proceedings).

- NOTES:
- Drainage Report and/or Floodplain Use Permit maybe required.
 - If parcel located in the Douglas INA and you propose to use groundwater for irrigation, it is your responsibility to obtain approval from Arizona Department of Water Resources.

Applicant's Signature: _____ **date:** _____

Sample Site Plan for a "Clearing-Only" Permit

This sample is for illustration purposes *only*. A site plan for a clearing-only permit can be drawn on a regular 8 1/2" by 11" sheet of white paper or larger if necessary. At a minimum, the site plan should include: applicant's name; parcel number; assigned rural address; adjoining roads; parcel boundaries; north arrow; existing structures and driveway access; washes within 300' feet of clearing, including depth, width, and direction of flow; on-site drainage; area to be cleared shown with a dashed line, the number of acres and approximate dimensions of clearing in feet; dust and erosion control measures (location of straw bales, water bars, areas to be reseeded, dust suppressants to be applied during construction, etc.).



Note : The issuance of a clearing permit will not include approval for any proposed uses other than clearing.

Applicants will be responsible for compliance with all applicable Zoning and Floodplain Regulations regarding structures, improvements, expansions, construction, floodplains and for maintaining dust and erosion control measures until area is stabilized. Compliance with the State's Native Plant Law is the applicant's responsibility and will not be superseded by the issuance of a County Clearing Permit. If the subject parcel is located in the Douglas INA and you propose to use groundwater for irrigation, it is your responsibility to obtain approval from Arizona Department of Water Resources.

For Office Use Only:

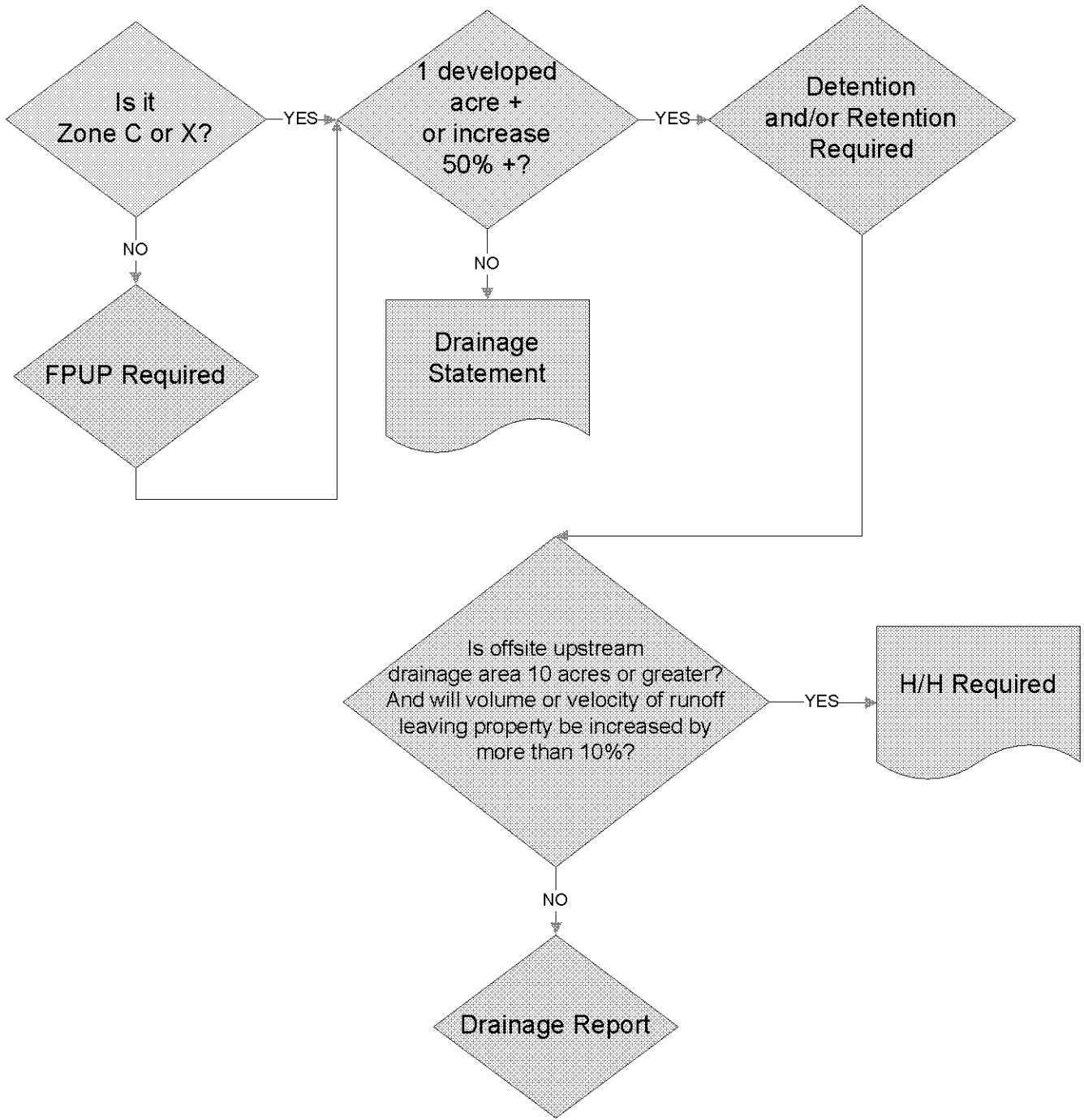
Date Received: _____ Fee Paid: _____ Receipt No.: _____

Flood Zone: _____ Panel #: _____ Panel Date: _____

Notes: _____

Permit Approved by: _____ Date: _____ Permit No.: CLP- _____

FP Requirements For Commercial Development



8.1 DEVELOPMENT PROPOSALS AND FLOODPLAIN USE PERMIT REQUIREMENTS

Proposals for development of properties will be reviewed to determine if a Floodplain Use Permit will be required. A Floodplain Use Permit will be required prior to any new residential construction, including the placement of manufactured homes, or commercial construction or substantial improvement proposed for properties within Federal Emergency Management Agency mapped 100-year floodplains, or other mapped floodplains as adopted by the Board. Applicants will submit to the Floodplain Management Division a completed application and appropriate fee.

The following information at a minimum will be required before a permit can be issued:

1. A completed Building Use Permit Application with a site plan. The application and site plan must be complete and legible. All watercourses or drainageways must be shown on the site plan with distances to existing and proposed construction. The plan must include a simple drainage plan schematic, with flow arrows indicating existing and proposed drainage patterns.
2. If the parcel is a recent split and has not been assigned a parcel number by the Assessor's office, show the location of the split parcel relative to the parent parcel.
3. If proposed construction is an improvement, addition or repair to an existing residence or commercial structure, supply the value of the improvement and the value of the original structure.
4. Description of proposed building materials and construction methods for fences and walls.
5. Explanation, location and extent of any proposed fill to be placed within the 100-year floodplain.

9.1 Subdivision Hydrology and Hydraulic Report Requirements

For all subdivision proposals, the developer will submit two copies of the hydrology and hydraulic reports to the Flood Control District for review and approval. Hydrology and hydraulic reports will have a professional appearance and be prepared and sealed by an Arizona registered engineer. These reports will meet the requirements of ADWR, Standard 1-97, Requirements for Flood Study Technical Documentation, and as amended, and shall include the following:

- Any proposed changes to the floodplain limits. Any such changes must be submitted to FEMA for a Letter of Map Revision (LOMR)
- Details of the hydrologic and hydraulic effects that the proposed development will have on the developing and adjacent parcels, and the methods to be used to mitigate increased stormwater runoff generated by the development. The report must include an analysis of whether a detention/retention basin design should be required and the effects of fences and walls. The base flood is to be used for all of these calculations.
- Required elevations for structures and erosion/floodplain setbacks for any lots or portions of lots located in any part of a 100-year floodplain. These must also be indicated on the final plat.
- The design parameters for the streets within and accessing the subdivision, and any culverts, as necessary to ensure that flow depths over them do not exceed one foot in depth during the Base Flood.
- A statement that the development will not create any adverse drainage impacts to neighboring properties.

9.2 Non-residential Development Requirements

In addition to requirements in Section 8, proposals for commercial and non-residential development of properties will be reviewed to determine if a Floodplain Use Permit will be required; whether a Drainage Report is required; or whether a Hydrologic & Hydraulic Study is necessary.

- Drainage Reports

Where more than 1 acre of land is being disturbed or where imperviousness increases more than 50% from the existing conditions, a drainage report will be required in addition to a floodplain use permit, if required. This report shall be stamped by an Arizona registered professional civil engineer and shall include and/or address the following:

- A schematic depicting the existing and proposed drainage patterns, identifying the existing 100-year floodplain limits and any proposed changes to the floodplain limits.
- Details of the hydrologic and hydraulic effects that the proposed development will have on the developing and adjacent parcels, and show methods to be used to mitigate increased stormwater runoff generated by the development. The report must include an analysis of the effects of fences and walls.
- For any lots or portions of lots located in any part of a 100-year floodplain, identify lowest floor elevations for all buildings as necessary to ensure that they are a minimum of 12 inches above the Base Flood level.
- Note building setbacks from the primary banks of all watercourses.
- A statement that the development will not create any adverse drainage impacts to neighboring properties.



Arizona Department of Agriculture (ADA)
Licensing and Registration Section
1688 West Adams, Phoenix, Arizona 85007
Phone: (602) 542-6408
Fax: (602) 542-0466

Notice of Intent to Clear Land

ARS § 3-904

Pursuant to A.R.S. § 3-904 the undersigned, as Owner of the Property described herein, gives this Notice of Intent to Clear Land of protected native plants.

1. **Owner/landowner's agent.** The owner or landowner's agent of the Property upon which protected native plants will be affected:

Owner's Name _____ Fax _____ Phone _____

Address _____

Agent's Name _____ Fax _____ Phone _____

Address _____

2. **Property.** The description and location of the Property upon which protected native plants will be affected:

County _____

Name of Property/Project _____

Address _____

Physical Location (attach map) _____

(Note: Map must also show surrounding land for 1/2 mile in each direction)

Tax Parcel ID Nos. _____

Legal Description (or attach copy) _____

Number of Acres to be Cleared _____

3. **Owner's Intent.** Landowner's intentions when clearing private land of protected native plants.

Owner intends to allow salvage of the plants, and agrees to be contacted by native plant salvagers.

Owner intends to transplant the plants onto the same property, or to another property he also owns.

Owner has already arranged for salvage of the plants.

Owner does not intend to allow salvage of the plants.

Other _____

4. **Approximate starting date.** _____

(See notice period listed on reverse side)

Signature _____ **Date** _____

Notice to salvagers: Consent of the landowner is required before entering any lands described in this notice.

Explanation Of This Form

1. Notice of Intent to Clear Land.

The majority of the desert plants fall into one of five groups specially protected from theft, vandalism or unnecessary destruction. They include all of the cacti, the unique plants like Ocotillo, and trees like Ironwood, Palo Verde and Mesquite. In most cases the destruction of these protected plants may be avoided if the private landowner gives prior notice to the Arizona Department of Agriculture.

2. Notice Period.

When properly completed, this form is to be sent to the Department within the time periods described below. Landowners/ developers are encouraged to salvage protected native plants whenever possible.

3. Information to Interested Parties.

The information in this notice will be posted in the applicable county office of the Department and mailed to those parties (salvage operators, revegetation experts) who have an interest in these plants and may approach the landowner with the possibility of saving the plant(s) from unnecessary destruction.

Notice to Landowner:

1. The owner may not begin destruction of protected native plants until he receives confirmation from the Arizona Department of Agriculture and the time prescribed below has elapsed. The "Confirmed" stamp only verifies that the Notice has been filed.

Size of area over which the Destruction of Plants will occur

Length of Notice Period

Less than one acre

20 days, oral or written

One acre or more, but less than 40 acres

30 days, written

40 acres or more

60 days, written

2. If you are clearing land over an area of less than one acre, oral notice may be given by calling the applicable county office at the telephone number given below.
3. If the land clearing or plant salvage does not occur within one year, a new Notice is required.
4. This Notice must be sent to the applicable district office of the Department of Agriculture at the address given below:

Kingman Area
Junction of Hwy 68 and 93
(928) 565-2222
Permits sold Mondays 8:00 a.m. - 10:00 a.m.

Phoenix Office
1688 W. Adams
Phoenix, AZ 85007
(602) 364 - 0935

San Simon area
Milepost 383.3 Westbound I-10
(520) 845-2437
Permits sold on Wednesdays 10:00 a.m. - 12:00 p.m.

Nogales Office
2771 N. Grand Ave.
Nogales, AZ 85621
(520) 281-0783

Tucson Office
400 W. Congress Ste.124
Tucson, AZ 85701
(520) 628-6317

Yuma Office
3893 S 4th Ave.
Yuma, AZ 85365
(928) 341-1680

Notice to salvagers: Consent of the landowner is required before entering any lands described in this notice.