



SIGN PERMIT ATTACHMENT

APPLICANT NAME _____

TAX PARCEL NUMBER _____

1. Attach a drawing of the proposed sign showing copy on both sides of the sign and dimensions.
2. Show the sign location on your site plan. No part of a ground sign (base or edge of sign) may be located closer than 10 feet to a public Right-of-Way (ROW). Show your setback and clear zones on your site plan.
3. If illuminated, show location of lighting on the sign and attach drawings of the lights.

4. Check Classification of Sign

Accessory Signs

Identification

On-Site Advertising

Digital Sign

Directory Sign

Subdivision/Mobile Home Park

Other _____

Off-Site Signs

Off-Site Advertising

Billboard

Other _____

Sign Structure

Free standing

Wall

Projecting

Roof

Window Graphic

Illuminated

Yes (submit electrical plans)

No

5. Description of Your Proposed Sign	
Height:	Area (square feet):
Number of Faces:	Setback from ROW:
Clearance (Distance between the ground and the bottom of the sign):	
Contractor's Name:	
Address:	
Phone:	

Amount Fee Paid \$ _____
Applicant Signature: _____
Date: _____

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