



Housing Authority of Cochise County

100 Clawson Avenue Old Bisbee High School – First Floor

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Board of Commissioners Regular Meeting Minutes

August 16, 2012

100 Clawson Avenue
Bisbee, AZ 85603

The regular meeting was called to order on August 16, 2012 at 9:35 a.m. by Board Chair, Ginger Ryan.

CALL TO THE PUBLIC

Members of the public not present.

ROLL CALL

Present: Commissioners Melissa Herrera-DiPeso, Kathy Calabrese, Ginger Ryan, Sarah Montoya and Keith Newlon; Account Clerk Ana Valenzuela and Executive Director Anita Baca.

Absent: All present

AGENDA APPROVAL

There was a motion by Keith Newlon to approve the agenda with the modification to change the date from August 18 to August 16 Kathy Calabrese seconded the motion. Motion carried unanimously.

READING AND APPROVAL OF MINUTES

There was a motion by Keith Newlon with a 2nd by Sarah Montoya to approve the minutes for the meetings of June 28, 2012 and the cancelled meeting of July 19, 2012. Motion carried unanimously.

DEPARTMENT REPORTS

Keith Newlon made a motion to approve the May 2012 financials but requested draft interim financials be presented at meetings for board review on the occasions Financial Statements have not been received from Lindsey and Company. Melissa Herrera-DiPeso seconded the motion.

The Executive Director's report was submitted by Anita Baca.

NEW BUSINESS

ITEM 1: Keith Newlon made a motion to approve the Streamlined Annual Plan for Fiscal Year 201v2. Kathy Calabrese seconded the motion. Motion carried unanimously.

NEXT MEETING DATE

September 27, 2012 at 9:30 AM

ADJOURNMENT

Sarah Montoya made a motion to adjourn the meeting at 11 AM. Melissa Herrera-DiPeso seconded the motion. Motion carried unanimously.

Dated this 20th day of August 2012

By: Anita Baca, Executive Director

Minutes to be approved by the Housing Authority of Cochise County Board of Commissioners on September 27, 2012.

Anita Baca, Executive Director

Date

